



AGENDA
OF THE REGULAR BOARD MEETING FOR THE
MONTEREY COUNTY HOUSING AUTHORITY DEVELOPMENT
CORPORATION
BOARD OF DIRECTORS

DATE: Monday, February 28, 2022

TIME: 6:00 p.m. (Or immediately following the Regular Board meeting of the HACM Board of Commissioners).

PLACE: Monterey County Housing Authority (Zoom meeting)
Development Corporation
303 Front Street, Salinas, CA. 93901

Join Zoom Meeting

<https://us02web.zoom.us/j/89038667153?pwd=MGxzSFNoMXBYUWEybk5ySVNlL3lvZz09>

Meeting ID: 890 3866 7153

Passcode: 529237

One tap mobile

+16699006833,,89038667153#,,,,*529237# US (San Jose)

+13462487799,,89038667153#,,,,*529237# US (Houston)

Dial by your location

+1 669 900 6833 US (San Jose)

+1 346 248 7799 US (Houston)

+1 253 215 8782 US (Tacoma)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

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1. **CALL TO ORDER** (Pledge of Allegiance)

2. **ROLL CALL**

Chair Kathleen Ballesteros

Vice-Chair Paul Miller

Director Hans Buder

Director Viviana Gama

Director Francine Goodwin

PRESENT

ABSENT

Director Kevin Healy
Director Jon Wizard

3. COMMENTS FROM THE PUBLIC

(In compliance with the Coronavirus Covid-19 social distancing order you may join the meeting via telephone or zoom, please see link above).

4. CONSENT AGENDA

Items on the Consent Agenda are considered routine and, therefore, do not require separate discussion. However, if discussion is necessary or if a member of the public wishes to comment on any item, the item may be removed from the Consent Agenda and considered separately. Questions of clarification may be made by Directors without removal from the Consent Agenda. The Consent Agenda is adopted in one motion.

- a. **Minutes** – Approval of Minutes of the HDC Regular Board Meeting held on January 24, 2022.

5. NEW BUSINESS

- a. Memorandum/Resolution MDC – 199: HDC Election of Officers
b. Memorandum/Resolution MDC – 200: HDC Statement of Information
c. Memorandum/Resolution MDC – 201: AB361

6. INFORMATION

- a. Development Report – Carolina Sahagun
b. Property Management Report

7. CLOSED SESSION

a. **EXISTING LITIGATION**

(Pursuant to Government Code Section 54956.9(d)(1)

Name of Case: *Zumwalt Construction, Inc. v. Haciendas 3, L.P.*, et al., Monterey County Superior Court case number 19CV002519

b. **EXISTING LITIGATION**

(Pursuant to Government Code Section 54956.9(d)(1)

Name of Case: *Zumwalt Construction, Inc. v. Castroville FLC, L.P.*, et al., Monterey County Superior Court case number 20CV000688

c. **EXISTING LITIGATION**

(Pursuant to Government Code Section 54956.9(d)(1)

Name of Case: *Haciendas Senior, L.P. v. Zumwalt Construction, Inc.*, Monterey County Superior Court case number 20CV003380

d. **ANTICIPATED LITIGATION**

(Pursuant to Government Code Section 54956.9(d)(2): One case.
Significant exposure to litigation

8. DIRECTOR COMMENTS

9. ADJOURNMENT

ACTION
MINUTES OF THE REGULAR BOARD MEETING
OF THE
MONTEREY COUNTY HOUSING AUTHORITY
DEVELOPMENT CORPORATION
HELD JANUARY 24, 2022

Directors met at the Monterey County Housing Authority Development Corporation located at 303 Front Street, Suite 107, Salinas, Ca. 93901. The meeting was called to order by Chair Kathleen Ballesteros at 6:41 p.m. Present: Vice-Chair Paul Miller, Director Buder, Director Viviana Gama, Director Francine Goodwin, Director Kevin Healy and Director Jon Wizard. Absent: None. HDC Staff: Carolina Sahagun-Gomez, VP of Development, Jessica Rivas, Development Specialist, Staci Pierce, Development Specialist and Fred Quitevis, Project Manager. Absent: None. [HACM Staff: Tory Gunsolley, Jose Acosta, Socorro Vasquez, Sandra Rosales and Maria Madera.] Recorder: Nora Ruvalcaba, Development Specialist.

COMMENTS FROM THE PUBLIC

Ms. Liz Lopez-Byrnes from the Paso Robles Housing Authority introduced herself and advised her team manages the Oak Park 1 and 2 developments. Mr. Warren Reed advised that he is the Vice-President and oversees the John Stewart Company staff that at the various LP sites since around 2007.

CONSENT AGENDA

- a. **Minutes** – Approval of Minutes of the HDC Regular Board Meeting held on December 13, 2021.
- b. **Minutes** – Approval of Minutes of the HDC Special Board Meeting held on December 21, 2021.
- c. **Minutes** – Approval of Minutes of the HDC Special Board Meeting held on December 23, 2021.

Upon motion by Vice-Chair Miller, seconded by Director Goodwin, the Board of Directors moved to approve the Consent Agenda to include the Minutes of the HDC Regular Board Meeting held on December 13, 2021, HDC Special Board Meeting held on December 21, 2021 and the HDC Special Board Meeting held on December 23, 2021.

Motion carried with the following vote:

AYES: Ballesteros, Miller, Buder, Gama, Goodwin, Healy, Wizard
 NOES: None
 ABSTAINED: None
 ABSENT: None

NEW BUSINESS

- a. Memorandum/Resolution MDC-195: Monterey County Housing Authority Development Corporation Resolution Amending Resolution No. MDC-192 Authorizing to execute documents related to Parkside One development.

Upon motion by Director Miller, seconded by Director Buder, the Board of Directors moved to approve Resolution MDC-195: Monterey County Housing Authority Development Corporation Resolution Amending Resolution No. MDC-192 Authorizing to execute documents related to Parkside One development.

Motion carried with the following vote:

AYES:	Ballesteros, Miller, Buder, Gama, Goodwin, Healy, Wizard
NOES:	None
ABSTAINED:	None
ABSENT:	None

- b. Memorandum/Resolution MDC-196: A Resolution of the Board of Directors of the Monterey County Housing Authority Development Corporation (HDC) Authorizing access to accounts held by HDC with Pinnacle Bank.

Upon motion by Director Buder, seconded by Director Gama, the Board of Directors moved to approve Resolution MDC-196: A Resolution of the Board of Directors of the Monterey County Housing Authority Development Corporation (HDC) Authorizing access to accounts held by HDC with Pinnacle Bank.

Motion carried with the following vote:

AYES:	Ballesteros, Miller, Buder, Gama, Goodwin, Healy, Wizard
NOES:	None
ABSTAINED:	None
ABSENT:	None

- c. Memorandum/Resolution MDC-197: Authorizing authority to the Interim ED of HACM, in his capacity as President/CEO, delegated authority to sign contracts and other items requiring approvals for HDC.

Upon motion by Director Wizard, seconded by Director Miller, the Board of Directors moved to approve Resolution MDC-197: Authorizing authority to the Interim ED of HACM, in his capacity as President/CEO, delegated authority to sign contracts and other items requiring approvals for HDC.

Motion carried with the following vote:

AYES:	Ballesteros, Miller, Buder, Gama, Goodwin, Healy, Wizard
NOES:	None
ABSTAINED:	None

ABSENT: None

d. Memorandum: Multi-State Employer status/out of state remote work.

Director Ballesteros inquired if the agenda item is the same as and related to the agenda item titled the same on the HA meeting. Mr. Gunsolley confirmed that it is the same item and is only for information and future discussion.

e. Memorandum: Board Authorization for communication to external partner.

Director Ballesteros advised that there was an issue the previous week with Mr. Rose confronting staff. Director Ballesteros advised that wanted to email the attorney, Ms. Brown to draft a letter to Mr. Rose regarding his behavior.

Director Wizard added to Director Ballesteros comments to say that he supported an announcement of support of HDC employees and would be concerned with future interactions. Director Wizard indicated that he would support the attorney sending a letter in an official capacity to address concern.

Ms. Brown advised that she would work on drafting and issuing a letter in which she would address personnel matter and have the President/CEO report back at future meeting in closed session.

Mr. Rose addressed Director Ballesteros and Director Wizard and stated the since the matter was established in Public, that he would not respond.

INFORMATION

a. Development Report

Ms. Sahagun-Gomez advised that the report was presented during the HACM meeting.

b. Property Management Report

Ms. Sahagun-Gomez advised that the PM report from HACM and JSCo was presented during the HACM meeting and introduced Ms. Lopez-Byrnes from the Paso Robles Housing Authority.

Ms. Lopez-Byrnes introduced herself as the Director of PM for the Paso Robles Housing Authority who oversees the Oak Park I and Oak Park II developments. Ms. Lopez-Byrnes shared that both sites were currently 100% occupied.

c. Retreat Goals

Ms. Sahagun-Gomez advised that the goals continue to be on hold and that we look forward to newly established goals in the near future.

CLOSED SESSION

The Board entered and met in Closed Session for the following purposes and reasons at 7:07 pm:

- a. Conference with Legal Counsel-Anticipated Litigation: Significant exposure to litigation pursuant to subdivision (d)(2) of Government Code Section 54956.9: Two potential cases.

The Board reconvened to regular session at 7:52 pm with nothing to report from the closed session discussion.

DIRECTOR COMMENTS

Director Goodwin thanked everyone.

Director Gama thanked all staff for all their work and dedication.

Vice-Chair Miller thanked everyone at HDC for their work and stated he appreciated all they do.

Director Buder stated that he appreciated everyone for staying late and applauded the efforts to move forward.

Director Wizard stated that he was thankful for the team's professionalism in coordinating the meetings and for dealing with all the tensions. Director Wizard stated that staff should feel free to reach out to him.

Director Healy thanked staff for their professionalism and perseverance.

Chair Ballesteros stated that she echoed all the other Directors comments and thanked Ms. Sahagun-Gomez and Ms. Ruvalcaba efficiency and great work. Chair Ballesteros also thanked Mr. Gunsolley, Director Buder and Director Wizard for all their hard work.

There being no further business to come before the Board, the meeting was adjourned at 7:55 p.m.

Chairman

ATTEST:

President/CEO

Date

MEMORANDUM



MONTEREY COUNTY HOUSING AUTHORITY DEVELOPMENT CORPORATION (HDC)

TO: Board of Directors – Monterey County Housing Authority Development Corporation (HDC)

FROM: Tory Gunsolley, President/CEO

RE: MDC – 199: Resolution of the Monterey County Housing Authority Development Corporation Board of Directors (HDC), electing the Vice-President, Secretary and Treasurer of HDC.

DATE: February 18, 2022

The Monterey County Housing Authority Development Corporation is a California non-profit public benefit corporation. Pursuant to Section 6.1 of the Bylaws of the Monterey County Housing Authority Development Corporation, the officers of HDC shall be a President, a Vice-President, a Secretary, and a Treasurer.

Through actions on December 23, 2021, the Board of Directors of HDC appointed the Interim Executive Director of the Housing Authority of the County of Monterey as the president and CEO of HDC. Whereas vacancies currently exist for the HDC Vice-President, Secretary and Treasurer. New Officers need to be appointed by the Board of Directors pursuant to Section 6.2 of the HDC Bylaws, the officers of HDC shall be chosen by the Board and shall serve at teg pleasure of the Board until replaced.

Staff Recommendation: Approve Resolution MDC – 199 and appoint new Officers

MONTEREY COUNTY HOUSING AUTHORITY DEVELOPMENT CORPORATION

Resolution MDC – 199

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MONTEREY COUNTY HOUSING AUTHORITY DEVELOPMENT CORPORATION (HDC) ELECTING THE VICE-PRESIDENT, SECRETARY AND TREASURER OF HDC

WHEREAS, the Monterey County Housing Authority Development Corporation is a California non-profit public benefit corporation ("HDC");

WHEREAS, pursuant to Section 6.1 of the Bylaws of the Monterey County Housing Authority Development Corporation (revised October 22, 2012) ("HDC Bylaws"), the officers of HDC shall be a President, a Vice-President, a Secretary and a Treasurer;

WHEREAS, pursuant to Section 6.2 of the HDC Bylaws, the officers of HDC shall be chosen by the Board and shall serve at the pleasure of the Board until replaced;

WHEREAS, through actions on December 23, 2021, the Board of Directors of HDC appointed the Interim Executive Director of the Housing Authority of the County of Monterey as the President and CEO of HDC;

WHEREAS, vacancies currently exist for the HDC Vice-President, Secretary and Treasurer;

WHEREAS, pursuant to Section 6.2 of the HDC Bylaws, the Board of Directors desire to appoint the following individuals to serve as officers at the pleasure of the Board until replaced: Carolina Sahagun-Gomez as HDC Vice-President; Nora Ruvalcaba as HDC Secretary; and Samantha Zimmerman as HDC Treasurer.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE MONTEREY COUNTY HOUSING AUTHORITY DEVELOPMENT CORPORATION DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. That pursuant to Section 6.2 of the HDC Bylaws, the Board of Directors hereby appoint the following individuals to serve as officers of HDC at the pleasure of the Board until replaced: Carolina Sahagun-Gomez as HDC Vice-President; Nora Ruvalcaba as HDC Secretary; and Samantha Zimmerman as HDC Treasurer.

Section 3. That the Board of Directors hereby authorize and direct Tory Gunsolley, President/CEO of HDC, or his designee, to take such further actions and execute such documents as are necessary to implement the appointment of HDC Vice-President; HDC Secretary; and HDC Treasurer, as approved pursuant to this Resolution.

Section 4. That all actions previously taken by HDC, Carolina Sahagun-Gomez in the role of HDC Vice-President; Nora Ruvalcaba as HDC Secretary; Samantha Zimmerman as HDC

Treasurer, or its other employees, officers and agents in connection with performing duties as HDC officers pursuant to the HDC Bylaws, are hereby ratified and approved.

Section 5. That this Resolution shall take effect immediately upon adoption.

Passed, Approved, and Adopted by the Board of Directors of the of The Monterey County Housing Authority Development Corporation, by the following vote:

Ayes:

Noes:

Abstentions:

Adopted: _____, 2022

ATTEST:

EXHIBIT A

UPDATED STATEMENTS OF INFORMATION

[behind this page]

<u>Tax ID & Other</u>	<u>Entity Name</u>	<u>Year-end</u>
20-2685023	Monterey County Housing Authority Development Corporation	June 30
20-2830883	Salinas New Markets Development Company, LLC	June 30
20-4131318	Monterey County Affordable Housing, LLC	June 30
20-4131262	Tynan Affordable Housing Limited Partnership	Dec 31
20-2684977	Tynan Village, Inc.	31-Dec
20-4131091	Rippling River Affordable Housing Limited Partnership	Dec 31
20-4131194	Rippling River Affordable Housing, LLC	June 30
26-0811673	Housing Authority Limited Liability Company	June 30
47-1659083	Housing Authority Limited Liability Company 2	June 30
32-0458955	Housing Authority Limited Liability Company 3	June 30
36-4802752	Housing Authority Limited Liability Company 4	June 30
30-0996850	Housing Authority Limited Liability Company 5	30-Jun
26-0811826	Fanoe Vista, L.P.	31-Dec
45-3437554	Haciendas, LP	Dec 31
38-3889611	Haciendas 2,LP	Dec 31
Pending	Haciendas 3, LP	Dec 31
38-39555009	Haciendas Senior, LP	Dec 31
61-1774834	Castroville FLC, LP	Dec 31
<u>RAD Entities</u>		
32-0481071	HA RAD LLC1	June 30
81-0857512	South County RAD, LP	June 30
35-2539125	HA RAD LLC2	June 30
38-3981781	Salinas Family RAD, LP	June 30
36-4813909	HA RAD LLC3	June 30
35-2538839	East Salinas Family RAD, LP	June 30
37-1788125	HA RAD LLC4	June 30
32-0472137	Gonzales Family RAD, LP	June 30
<u>Paso Robles Entities</u>		
37-1704861	Oak Park 1, LP	Dec 31
47-1939751	Oak Park 2, LP	Dec 31
<u>Soledad Entities</u>		
20-4159469	Benito FLC, L.P.	Dec 31
20-4159549	Benito Street Affordable Housing, L.P.	Dec 31
20-4159642	Monterey Affordable Housing, L.P.	Dec 31
20-4159294	Soledad Affordable Housing LLC	Dec 31



Secretary of State
Statement of Information
(Limited Liability Company)

LLC-12

22-A65940

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JAN 31, 2022

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1. Limited Liability Company Name (Enter the **exact** name of the LLC. If you registered in California using an alternate name, [see instructions](#).)

HA RAD LLC1

2. 12-Digit Secretary of State Entity Number

201521110355

3. State, Foreign Country or Place of Organization (only if formed outside of California)

CALIFORNIA

4. Business Addresses

a. Street Address of Principal Office - Do not list a P.O. Box 123 Rico Street	City (no abbreviations) Salinas	State CA	Zip Code 93907
b. Mailing Address of LLC, if different than item 4a 123 Rico Street	City (no abbreviations) Salinas	State CA	Zip Code 93907
c. Street Address of California Office, if Item 4a is not in California Do not list a P.O. Box 123 Rico Street	City (no abbreviations) Salinas	State CA	Zip Code 93907

5. Manager(s) or Member(s)

If no managers have been appointed or elected, provide the name and address of each member. At least one name and address must be listed. If the manager/member is an individual, complete Items 5a and 5c (leave Item 5b blank). If the manager/member is an additional managers/members, enter the names(s) and address(es) on [Form LLC-12A](#).

a. First Name, if an individual - Do not complete Item 5b	Middle Name	Last Name	Suffix
b. Entity Name - Do not complete Item 5a Monterey County Housing Authority Development Corporation			
c. Address 123 Rico Street	City (no abbreviations) Salinas	State CA	Zip Code 93907

6. Service of Process (Must provide either Individual **OR** Corporation.)**INDIVIDUAL** – Complete Items 6a and 6b only. Must include agent's full name and California street address.

a. California Agent's First Name (if agent is not a corporation) Carolina	Middle Name	Last Name Sahagun-Gomez	Suffix
b. Street Address (if agent is not a corporation) - Do not enter a P.O. Box 123 Rico Street	City (no abbreviations) Salinas	State CA	Zip Code 93907

CORPORATION – Complete Item 6c only. Only include the name of the registered agent Corporation.

c. California Registered Corporate Agent's Name (if agent is a corporation) – Do not complete Item 6a or 6b

7. Type of Business

Describe the type of business or services of the Limited Liability Company Real Estate

8. Chief Executive Officer, if elected or appointed

a. First Name Tory	Middle Name	Last Name Gunsolley	Suffix
b. Address 123 Rico Street	City (no abbreviations) Salinas	State CA	Zip Code 93907

9. Labor Judgment

Does a Manager or Member have an outstanding final judgment issued by the Division of Labor Standards Enforcement or a court of law, for which no appeal therefrom is pending, for the violation of any wage order or provision of the Labor Code?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
--	---

10. By signing, I affirm under penalty of perjury that the information herein is true and correct and that I am authorized by California law to sign.

01/31/2022

Date

Carolina Sahagun-Gomez

Type or Print Name

VP Development

Title

Signature



Secretary of State
Statement of Information
(Limited Liability Company)

LLC-12

22-A65957

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1. Limited Liability Company Name (Enter the **exact** name of the LLC. If you registered in California using an alternate name, [see instructions](#).)

HA RAD LLC2

2. 12-Digit Secretary of State Entity Number

201521110361

3. State, Foreign Country or Place of Organization (only if formed outside of California)

CALIFORNIA

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a. Street Address of Principal Office - Do not list a P.O. Box 123 Rico Street	City (no abbreviations) Salinas	State CA	Zip Code 93907
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--	---

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01/31/2022

Date

Carolina Sahagun-Gomez

Type or Print Name

VP Development

Title

Signature



Secretary of State
Statement of Information
(Limited Liability Company)

LLC-12

22-A65989

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HA RAD LLC3

2. 12-Digit Secretary of State Entity Number

201521110365

3. State, Foreign Country or Place of Organization (only if formed outside of California)

CALIFORNIA

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Carolina Sahagun-Gomez

Type or Print Name

VP Development

Title

Signature



Secretary of State
Statement of Information
(Limited Liability Company)

LLC-12

22-A66012

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1. Limited Liability Company Name (Enter the **exact** name of the LLC. If you registered in California using an alternate name, [see instructions](#).)

HA RAD LLC4

2. 12-Digit Secretary of State Entity Number

201521110367

3. State, Foreign Country or Place of Organization (only if formed outside of California)

CALIFORNIA

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b. Address 123 Rico Street	City (no abbreviations) Salinas	State CA	Zip Code 93907

9. Labor Judgment

Does a Manager or Member have an outstanding final judgment issued by the Division of Labor Standards Enforcement or a court of law, for which no appeal therefrom is pending, for the violation of any wage order or provision of the Labor Code?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
--	---

10. By signing, I affirm under penalty of perjury that the information herein is true and correct and that I am authorized by California law to sign.

01/31/2022

Date

Carolina Sahagun-Gomez

Type or Print Name

VP Development

Title

Signature



Secretary of State
Statement of Information
 (Limited Liability Company)

LLC-12

22-A65776

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1. Limited Liability Company Name (Enter the **exact** name of the LLC. If you registered in California using an alternate name, [see instructions](#).)

HOUSING AUTHORITY LIMITED LIABILITY COMPANY

2. 12-Digit Secretary of State Entity Number

200721310060

3. State, Foreign Country or Place of Organization (only if formed outside of California)

CALIFORNIA

4. Business Addresses

a. Street Address of Principal Office - Do not list a P.O. Box 123 Rico Street	City (no abbreviations) Salinas	State CA	Zip Code 93907
b. Mailing Address of LLC, if different than item 4a 123 Rico Street	City (no abbreviations) Salinas	State CA	Zip Code 93907
c. Street Address of California Office, if Item 4a is not in California Do not list a P.O. Box 123 Rico Street	City (no abbreviations) Salinas	State CA	Zip Code 93907

5. Manager(s) or Member(s)

If no managers have been appointed or elected, provide the name and address of each member. At least one name and address must be listed. If the manager/member is an individual, complete Items 5a and 5c (leave Item 5b blank). If the manager/member is an additional managers/members, enter the names(s) and address(es) on [Form LLC-12A](#).

a. First Name, if an individual - Do not complete Item 5b	Middle Name	Last Name	Suffix
b. Entity Name - Do not complete Item 5a Monterey County Housing Authority Development Corporation			
c. Address 123 Rico Street	City (no abbreviations) Salinas	State CA	Zip Code 93907

6. Service of Process (Must provide either Individual **OR** Corporation.)

INDIVIDUAL – Complete Items 6a and 6b only. Must include agent's full name and California street address.

a. California Agent's First Name (if agent is not a corporation) Carolina	Middle Name	Last Name Sahagun-Gomez	Suffix
b. Street Address (if agent is not a corporation) - Do not enter a P.O. Box 123 Rico Street	City (no abbreviations) Salinas	State CA	Zip Code 93907

CORPORATION – Complete Item 6c only. Only include the name of the registered agent Corporation.

c. California Registered Corporate Agent's Name (if agent is a corporation) – Do not complete Item 6a or 6b

7. Type of Business

Describe the type of business or services of the Limited Liability Company Real Estate

8. Chief Executive Officer, if elected or appointed

a. First Name Tory	Middle Name	Last Name Gunsolley	Suffix
b. Address 123 Rico Street	City (no abbreviations) Salinas	State CA	Zip Code 93907

9. Labor Judgment

Does a Manager or Member have an outstanding final judgment issued by the Division of Labor Standards Enforcement or a court of law, for which no appeal therefrom is pending, for the violation of any wage order or provision of the Labor Code?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
--	---

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01/31/2022

Date

Carolina Sahagun-Gomez

Type or Print Name

VP Development

Title

Signature



Secretary of State
Statement of Information
(Limited Liability Company)

LLC-12

22-A65800

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1. Limited Liability Company Name (Enter the **exact** name of the LLC. If you registered in California using an alternate name, [see instructions](#).)

HOUSING AUTHORITY LIMITED LIABILITY COMPANY 2

2. 12-Digit Secretary of State Entity Number

201428210102

3. State, Foreign Country or Place of Organization (only if formed outside of California)

CALIFORNIA

4. Business Addresses

a. Street Address of Principal Office - Do not list a P.O. Box 123 Rico Street	City (no abbreviations) Salinas	State CA	Zip Code 93907
b. Mailing Address of LLC, if different than item 4a 123 Rico Street	City (no abbreviations) Salinas	State CA	Zip Code 93907
c. Street Address of California Office, if Item 4a is not in California Do not list a P.O. Box 123 Rico Street	City (no abbreviations) Salinas	State CA	Zip Code 93907

5. Manager(s) or Member(s)

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a. First Name, if an individual - Do not complete Item 5b	Middle Name	Last Name	Suffix
b. Entity Name - Do not complete Item 5a Monterey County Housing Authority Development Corporation			
c. Address 123 Rico Street	City (no abbreviations) Salinas	State CA	Zip Code 93907

6. Service of Process (Must provide either Individual **OR** Corporation.)**INDIVIDUAL** – Complete Items 6a and 6b only. Must include agent's full name and California street address.

a. California Agent's First Name (if agent is not a corporation) Carolina	Middle Name	Last Name Sahagun-Gomez	Suffix
b. Street Address (if agent is not a corporation) - Do not enter a P.O. Box 123 Rico Street	City (no abbreviations) Salinas	State CA	Zip Code 93907

CORPORATION – Complete Item 6c only. Only include the name of the registered agent Corporation.

c. California Registered Corporate Agent's Name (if agent is a corporation) – Do not complete Item 6a or 6b

7. Type of Business

Describe the type of business or services of the Limited Liability Company Real Estate

8. Chief Executive Officer, if elected or appointed

a. First Name Tory	Middle Name	Last Name Gunsolley	Suffix
b. Address 123 Rico Street	City (no abbreviations) Salinas	State CA	Zip Code 93907

9. Labor Judgment

Does a Manager or Member have an outstanding final judgment issued by the Division of Labor Standards Enforcement or a court of law, for which no appeal therefrom is pending, for the violation of any wage order or provision of the Labor Code?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
--	---

10. By signing, I affirm under penalty of perjury that the information herein is true and correct and that I am authorized by California law to sign.

01/31/2022

Date

Carolina Sahagun-Gomez

Type or Print Name

VP Development

Title

Signature



Secretary of State
Statement of Information
(Limited Liability Company)

LLC-12

22-A65829

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1. Limited Liability Company Name (Enter the **exact** name of the LLC. If you registered in California using an alternate name, [see instructions](#).)

HOUSING AUTHORITY LIMITED LIABILITY COMPANY 3

2. 12-Digit Secretary of State Entity Number

201503610311

3. State, Foreign Country or Place of Organization (only if formed outside of California)

CALIFORNIA

4. Business Addresses

a. Street Address of Principal Office - Do not list a P.O. Box 123 Rico Street	City (no abbreviations) Salinas	State CA	Zip Code 93907
b. Mailing Address of LLC, if different than item 4a 123 Rico Street	City (no abbreviations) Salinas	State CA	Zip Code 93907
c. Street Address of California Office, if Item 4a is not in California Do not list a P.O. Box 123 Rico Street	City (no abbreviations) Salinas	State CA	Zip Code 93907

5. Manager(s) or Member(s)

If no managers have been appointed or elected, provide the name and address of each member. At least one name and address must be listed. If the manager/member is an individual, complete Items 5a and 5c (leave Item 5b blank). If the manager/member is an additional managers/members, enter the names(s) and address(es) on [Form LLC-12A](#).

a. First Name, if an individual - Do not complete Item 5b	Middle Name	Last Name	Suffix
b. Entity Name - Do not complete Item 5a Monterey County Housing Authority Development Corporation			
c. Address 123 Rico Street	City (no abbreviations) Salinas	State CA	Zip Code 93907

6. Service of Process (Must provide either Individual **OR** Corporation.)

INDIVIDUAL – Complete Items 6a and 6b only. Must include agent's full name and California street address.

a. California Agent's First Name (if agent is not a corporation) Carolina	Middle Name	Last Name Sahagun-Gomez	Suffix
b. Street Address (if agent is not a corporation) - Do not enter a P.O. Box 123 Rico Street	City (no abbreviations) Salinas	State CA	Zip Code 93907

CORPORATION – Complete Item 6c only. Only include the name of the registered agent Corporation.

c. California Registered Corporate Agent's Name (if agent is a corporation) – Do not complete Item 6a or 6b

7. Type of Business

Describe the type of business or services of the Limited Liability Company Real Estate

8. Chief Executive Officer, if elected or appointed

a. First Name Tory	Middle Name	Last Name Gunsolley	Suffix
b. Address 123 Rico Street	City (no abbreviations) Salinas	State CA	Zip Code 93907

9. Labor Judgment

Does a Manager or Member have an outstanding final judgment issued by the Division of Labor Standards Enforcement or a court of law, for which no appeal therefrom is pending, for the violation of any wage order or provision of the Labor Code?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
--	---

10. By signing, I affirm under penalty of perjury that the information herein is true and correct and that I am authorized by California law to sign.

01/31/2022

Date

Carolina Sahagun-Gomez

Type or Print Name

VP Development

Title

Signature



Secretary of State
Statement of Information
(Limited Liability Company)

LLC-12

22-A65847

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1. Limited Liability Company Name (Enter the **exact** name of the LLC. If you registered in California using an alternate name, [see instructions](#).)

HOUSING AUTHORITY LIMITED LIABILITY COMPANY 4

2. 12-Digit Secretary of State Entity Number

201503610319

3. State, Foreign Country or Place of Organization (only if formed outside of California)

CALIFORNIA

4. Business Addresses

a. Street Address of Principal Office - Do not list a P.O. Box 123 Rico Street	City (no abbreviations) Salinas	State CA	Zip Code 93907
b. Mailing Address of LLC, if different than item 4a 123 Rico Street	City (no abbreviations) Salinas	State CA	Zip Code 93907
c. Street Address of California Office, if Item 4a is not in California Do not list a P.O. Box 123 Rico Street	City (no abbreviations) Salinas	State CA	Zip Code 93907

5. Manager(s) or Member(s)

If no managers have been appointed or elected, provide the name and address of each member. At least one name and address must be listed. If the manager/member is an individual, complete Items 5a and 5c (leave Item 5b blank). If the manager/member is an additional managers/members, enter the names(s) and address(es) on [Form LLC-12A](#).

a. First Name, if an individual - Do not complete Item 5b	Middle Name	Last Name	Suffix
b. Entity Name - Do not complete Item 5a Monterey County Housing Authority Development Corporation			
c. Address 123 Rico Street	City (no abbreviations) Salinas	State CA	Zip Code 93907

6. Service of Process (Must provide either Individual **OR** Corporation.)

INDIVIDUAL – Complete Items 6a and 6b only. Must include agent's full name and California street address.

a. California Agent's First Name (if agent is not a corporation) Carolina	Middle Name	Last Name Sahagun-Gomez	Suffix
b. Street Address (if agent is not a corporation) - Do not enter a P.O. Box 123 Rico Street	City (no abbreviations) Salinas	State CA	Zip Code 93907

CORPORATION – Complete Item 6c only. Only include the name of the registered agent Corporation.

c. California Registered Corporate Agent's Name (if agent is a corporation) – Do not complete Item 6a or 6b

7. Type of Business

Describe the type of business or services of the Limited Liability Company Real Estate

8. Chief Executive Officer, if elected or appointed

a. First Name Tory	Middle Name	Last Name Gunsolley	Suffix
b. Address 123 Rico Street	City (no abbreviations) Salinas	State CA	Zip Code 93907

9. Labor Judgment

Does a Manager or Member have an outstanding final judgment issued by the Division of Labor Standards Enforcement or a court of law, for which no appeal therefrom is pending, for the violation of any wage order or provision of the Labor Code?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
--	---

10. By signing, I affirm under penalty of perjury that the information herein is true and correct and that I am authorized by California law to sign.

01/31/2022

Date

Carolina Sahagun-Gomez

Type or Print Name

VP Development

Title

Signature



Secretary of State
Statement of Information
 (Limited Liability Company)

LLC-12

22-A65872

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1. Limited Liability Company Name (Enter the **exact** name of the LLC. If you registered in California using an alternate name, [see instructions](#).)

HOUSING AUTHORITY LIMITED LIABILITY COMPANY 5

2. 12-Digit Secretary of State Entity Number

201716710024

3. State, Foreign Country or Place of Organization (only if formed outside of California)

CALIFORNIA

4. Business Addresses

a. Street Address of Principal Office - Do not list a P.O. Box 123 Rico Street	City (no abbreviations) Salinas	State CA	Zip Code 93907
b. Mailing Address of LLC, if different than item 4a 123 Rico Street	City (no abbreviations) Salinas	State CA	Zip Code 93907
c. Street Address of California Office, if Item 4a is not in California Do not list a P.O. Box 123 Rico Street	City (no abbreviations) Salinas	State CA	Zip Code 93907

5. Manager(s) or Member(s)

If no managers have been appointed or elected, provide the name and address of each member. At least one name and address must be listed. If the manager/member is an individual, complete Items 5a and 5c (leave Item 5b blank). If the manager/member is an additional managers/members, enter the names(s) and address(es) on [Form LLC-12A](#).

a. First Name, if an individual - Do not complete Item 5b	Middle Name	Last Name	Suffix
b. Entity Name - Do not complete Item 5a Monterey County Housing Authority Development Corporation			
c. Address 123 Rico Street	City (no abbreviations) Salinas	State CA	Zip Code 93907

6. Service of Process (Must provide either Individual **OR** Corporation.)**INDIVIDUAL** – Complete Items 6a and 6b only. Must include agent's full name and California street address.

a. California Agent's First Name (if agent is not a corporation) Carolina	Middle Name	Last Name Sahagun-Gomez	Suffix
b. Street Address (if agent is not a corporation) - Do not enter a P.O. Box 123 Rico Street	City (no abbreviations) Salinas	State CA	Zip Code 93907

CORPORATION – Complete Item 6c only. Only include the name of the registered agent Corporation.

c. California Registered Corporate Agent's Name (if agent is a corporation) – Do not complete Item 6a or 6b

7. Type of Business

Describe the type of business or services of the Limited Liability Company Real Estate

8. Chief Executive Officer, if elected or appointed

a. First Name Tory	Middle Name	Last Name Gunsolley	Suffix
b. Address 123 Rico Street	City (no abbreviations) Salinas	State CA	Zip Code 93907

9. Labor Judgment

Does a Manager or Member have an outstanding final judgment issued by the Division of Labor Standards Enforcement or a court of law, for which no appeal therefrom is pending, for the violation of any wage order or provision of the Labor Code?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
--	---

10. By signing, I affirm under penalty of perjury that the information herein is true and correct and that I am authorized by California law to sign.

01/31/2022

Date

Carolina Sahagun-Gomez

Type or Print Name

VP Development

Title

Signature



Secretary of State
Statement of Information
(Limited Liability Company)

LLC-12

22-A66106

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1. Limited Liability Company Name (Enter the **exact** name of the LLC. If you registered in California using an alternate name, [see instructions](#).)

MONTEREY COUNTY AFFORDABLE HOUSING, LLC

2. 12-Digit Secretary of State Entity Number

200534810098

3. State, Foreign Country or Place of Organization (only if formed outside of California)

CALIFORNIA

4. Business Addresses

a. Street Address of Principal Office - Do not list a P.O. Box 123 Rico Street	City (no abbreviations) Salinas	State CA	Zip Code 93907
b. Mailing Address of LLC, if different than item 4a 123 Rico Street	City (no abbreviations) Salinas	State CA	Zip Code 93907
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a. First Name, if an individual - Do not complete Item 5b	Middle Name	Last Name	Suffix
b. Entity Name - Do not complete Item 5a Monterey County Housing Authority Development Corporation			
c. Address 123 Rico Street	City (no abbreviations) Salinas	State CA	Zip Code 93907

6. Service of Process (Must provide either Individual **OR** Corporation.)**INDIVIDUAL** – Complete Items 6a and 6b only. Must include agent's full name and California street address.

a. California Agent's First Name (if agent is not a corporation) Carolina	Middle Name	Last Name Sahagun-Gomez	Suffix
b. Street Address (if agent is not a corporation) - Do not enter a P.O. Box 123 Rico Street	City (no abbreviations) Salinas	State CA	Zip Code 93907

CORPORATION – Complete Item 6c only. Only include the name of the registered agent Corporation.

c. California Registered Corporate Agent's Name (if agent is a corporation) – Do not complete Item 6a or 6b

7. Type of Business

Describe the type of business or services of the Limited Liability Company Real Estate

8. Chief Executive Officer, if elected or appointed

a. First Name Tory	Middle Name	Last Name Gunsolley	Suffix
b. Address 123 Rico Street	City (no abbreviations) Salinas	State CA	Zip Code 93907

9. Labor Judgment

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--	---

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01/31/2022

Date

Carolina Sahagun-Gomez

Type or Print Name

VP Development

Title

Signature



Secretary of State
Statement of Information
(Limited Liability Company)

LLC-12

22-A65911

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1. Limited Liability Company Name (Enter the **exact** name of the LLC. If you registered in California using an alternate name, [see instructions](#).)

RIPPLING RIVER AFFORDABLE HOUSING, LLC

2. 12-Digit Secretary of State Entity Number

200601110257

3. State, Foreign Country or Place of Organization (only if formed outside of California)

CALIFORNIA

4. Business Addresses

a. Street Address of Principal Office - Do not list a P.O. Box 123 Rico Street	City (no abbreviations) Salinas	State CA	Zip Code 93907
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a. First Name, if an individual - Do not complete Item 5b	Middle Name	Last Name	Suffix
b. Entity Name - Do not complete Item 5a Monterey County Housing Authority Development Corporation			
c. Address 123 Rico Street	City (no abbreviations) Salinas	State CA	Zip Code 93907

6. Service of Process (Must provide either Individual **OR** Corporation.)**INDIVIDUAL** – Complete Items 6a and 6b only. Must include agent's full name and California street address.

a. California Agent's First Name (if agent is not a corporation) Carolina	Middle Name	Last Name Sahagun-Gomez	Suffix
b. Street Address (if agent is not a corporation) - Do not enter a P.O. Box 123 Rico Street	City (no abbreviations) Salinas	State CA	Zip Code 93907

CORPORATION – Complete Item 6c only. Only include the name of the registered agent Corporation.

c. California Registered Corporate Agent's Name (if agent is a corporation) – Do not complete Item 6a or 6b

7. Type of Business

Describe the type of business or services of the Limited Liability Company Real Estate

8. Chief Executive Officer, if elected or appointed

a. First Name Tory	Middle Name	Last Name Gunsolley	Suffix
b. Address 123 Rico Street	City (no abbreviations) Salinas	State CA	Zip Code 93907

9. Labor Judgment

Does a Manager or Member have an outstanding final judgment issued by the Division of Labor Standards Enforcement or a court of law, for which no appeal therefrom is pending, for the violation of any wage order or provision of the Labor Code?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
--	---

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01/31/2022

Date

Carolina Sahagun-Gomez

Type or Print Name

VP Development

Title

Signature



Secretary of State
Statement of Information
(Limited Liability Company)

LLC-12

22-A66064

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JAN 31, 2022

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Certification Fee - \$5.00 plus copy fees

1. Limited Liability Company Name (Enter the **exact** name of the LLC. If you registered in California using an alternate name, [see instructions](#).)

SALINAS NEW MARKETS DEVELOPMENT COMPANY, LLC

2. 12-Digit Secretary of State Entity Number

200510910044

3. State, Foreign Country or Place of Organization (only if formed outside of California)

CALIFORNIA

4. Business Addresses

a. Street Address of Principal Office - Do not list a P.O. Box 123 Rico Street	City (no abbreviations) Salinas	State CA	Zip Code 93907
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b. Entity Name - Do not complete Item 5a Monterey County Housing Authority Development Corporation			
c. Address 123 Rico Street	City (no abbreviations) Salinas	State CA	Zip Code 93907

6. Service of Process (Must provide either Individual **OR** Corporation.)**INDIVIDUAL** – Complete Items 6a and 6b only. Must include agent's full name and California street address.

a. California Agent's First Name (if agent is not a corporation) Carolina	Middle Name	Last Name Sahagun-Gomez	Suffix
b. Street Address (if agent is not a corporation) - Do not enter a P.O. Box 123 Rico Street	City (no abbreviations) Salinas	State CA	Zip Code 93907

CORPORATION – Complete Item 6c only. Only include the name of the registered agent Corporation.

c. California Registered Corporate Agent's Name (if agent is a corporation) – Do not complete Item 6a or 6b

7. Type of Business

Describe the type of business or services of the Limited Liability Company Real Estate

8. Chief Executive Officer, if elected or appointed

a. First Name Tory	Middle Name	Last Name Gunsolley	Suffix
b. Address 123 Rico Street	City (no abbreviations) Salinas	State CA	Zip Code 93907

9. Labor Judgment

Does a Manager or Member have an outstanding final judgment issued by the Division of Labor Standards Enforcement or a court of law, for which no appeal therefrom is pending, for the violation of any wage order or provision of the Labor Code?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
--	---

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01/31/2022

Date

Carolina Sahagun-Gomez

Type or Print Name

VP Development

Title

Signature



Secretary of State
Statement of Information
(Limited Liability Company)

LLC-12

22-A66183

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Certification Fee - \$5.00 plus copy fees

1. Limited Liability Company Name (Enter the **exact** name of the LLC. If you registered in California using an alternate name, [see instructions](#).)

SOLEDAD AFFORDABLE HOUSING, LLC

2. 12-Digit Secretary of State Entity Number

200604210110

3. State, Foreign Country or Place of Organization (only if formed outside of California)

CALIFORNIA

4. Business Addresses

a. Street Address of Principal Office - Do not list a P.O. Box 123 Rico Street	City (no abbreviations) Salinas	State CA	Zip Code 93907
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c. Street Address of California Office, if Item 4a is not in California Do not list a P.O. Box 123 Rico Street	City (no abbreviations) Salinas	State CA	Zip Code 93907

5. Manager(s) or Member(s)

If no managers have been appointed or elected, provide the name and address of each member. At least one name and address must be listed. If the manager/member is an individual, complete Items 5a and 5c (leave Item 5b blank). If the manager/member is an additional managers/members, enter the names(s) and address(es) on [Form LLC-12A](#).

a. First Name, if an individual - Do not complete Item 5b	Middle Name	Last Name	Suffix
b. Entity Name - Do not complete Item 5a Monterey County Housing Authority Development Corporation			
c. Address 123 Rico Street	City (no abbreviations) Salinas	State CA	Zip Code 93907

6. Service of Process (Must provide either Individual **OR** Corporation.)**INDIVIDUAL** – Complete Items 6a and 6b only. Must include agent's full name and California street address.

a. California Agent's First Name (if agent is not a corporation) Carolina	Middle Name	Last Name Sahagun-Gomez	Suffix
b. Street Address (if agent is not a corporation) - Do not enter a P.O. Box 123 Rico Street	City (no abbreviations) Salinas	State CA	Zip Code 93907

CORPORATION – Complete Item 6c only. Only include the name of the registered agent Corporation.

c. California Registered Corporate Agent's Name (if agent is a corporation) – Do not complete Item 6a or 6b

7. Type of Business

Describe the type of business or services of the Limited Liability Company Real Estate

8. Chief Executive Officer, if elected or appointed

a. First Name Tory	Middle Name	Last Name Gunsolley	Suffix
b. Address 123 Rico Street	City (no abbreviations) Salinas	State CA	Zip Code 93907

9. Labor Judgment

Does a Manager or Member have an outstanding final judgment issued by the Division of Labor Standards Enforcement or a court of law, for which no appeal therefrom is pending, for the violation of any wage order or provision of the Labor Code?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
--	---

10. By signing, I affirm under penalty of perjury that the information herein is true and correct and that I am authorized by California law to sign.

01/31/2022

Date

Carolina Sahagun-Gomez

Type or Print Name

VP Development

Title

Signature

MEMORANDUM



**MONTEREY COUNTY HOUSING AUTHORITY
DEVELOPMENT CORPORATION (HDC)**

TO: Board of Directors – Monterey County Housing Authority Development Corporation (HDC)

FROM: Tory Gunsolley, President/CEO

RE: MDC – 200: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MONTEREY COUNTY HOUSING AUTHORITY DEVELOPMENT CORPORATION (HDC) RATIFYING AND APPROVING UPDATES TO THE CALIFORNIA SECRETARY OF STATE'S STATEMENTS OF INFORMATION FOR VARIOUS LIMITED LIABILITY COMPANIES, LIMITED PARTNERSHIPS, AND CORPORATIONS IN WHICH HDC HAS AN OWNERSHIP INTEREST TO REFLECT NEW OFFICER POSITIONS AND AGENT FOR SERVICE OF PROCESS; AUTHORIZE AND DIRECT THE PRESIDENT/CEO OF HDC TO UPDATE ANY REMAINING CALIFORNIA SECRETARY OF STATE'S STATEMENTS OF INFORMATION FOR LIMITED LIABILITY COMPANIES, LIMITED PARTNERSHIPS, AND CORPORATIONS IN WHICH HDC HAS AN OWNERSHIP INTEREST TO REFLECT NEW OFFICER POSITIONS AND AGENT FOR SERVICE OF PROCESS

DATE: February 14, 2022

The Monterey County Housing Authority Development Corporation (HDC) is a California non-profit public benefit corporation created for the acquisition, rehabilitation, development, ownership and operation of affordable housing and the provision of related services for low-, very low- and moderate-income households where no adequate housing exists for such households. In furtherance of HDC's charitable and public purpose, HDC has formed in California, either individually or in partnership with other entities, various corporations, limited liability companies and limited partnerships in which HDC has an ownership interest, for the purpose of acquiring, rehabilitating, developing, owning and/or operating affordable housing.

The California Secretary of State requires every California and registered foreign limited liability company to file a Statement of Information, which includes, among other things, a company's owners/officers, business address(es), business description, and name and address of the agent for service of process. The California Secretary of State requires all businesses to update the Statement of Information form when any changes occur. Failure to do so may result in issuance of penalties by the Office of the Secretary of State.

Recommendation:

Adopt MDC – 200: Resolution of the Board of Directors of the Monterey County Housing Authority Development Corporation

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MONTEREY COUNTY HOUSING AUTHORITY DEVELOPMENT CORPORATION (HDC) RATIFYING AND APPROVING UPDATES TO THE CALIFORNIA SECRETARY OF STATE'S STATEMENTS OF INFORMATION FOR VARIOUS LIMITED LIABILITY COMPANIES, LIMITED PARTNERSHIPS, AND CORPORATIONS IN WHICH HDC HAS AN OWNERSHIP INTEREST TO REFLECT NEW OFFICER POSITIONS AND AGENT FOR SERVICE OF PROCESS; AUTHORIZE AND DIRECT THE PRESIDENT/CEO OF HDC TO UPDATE ANY REMAINING CALIFORNIA SECRETARY OF STATE'S STATEMENTS OF INFORMATION FOR LIMITED LIABILITY COMPANIES, LIMITED PARTNERSHIPS, AND CORPORATIONS IN WHICH HDC HAS AN OWNERSHIP INTEREST TO REFLECT NEW OFFICER POSITIONS AND AGENT FOR SERVICE OF PROCESS

WHEREAS, the Monterey County Housing Authority Development Corporation is a California non-profit public benefit corporation ("HDC");

WHEREAS, the specific charitable and public purposes for which HDC is organized are the acquisition, rehabilitation, development, ownership and operation of affordable housing and the provision of related services for low-, very low- and moderate-income households where no adequate housing exists for such households, for and on behalf of the Housing Authority of the County of Monterey, the City of Soledad Housing Authority, other political subdivisions of the State of California, and nonprofit corporations which are exempt from federal tax under Section 501(c)(3) of the IRS Code;

WHEREAS, in furtherance of HDC's charitable and public purpose, HDC has formed in California, either individually or in partnership with other entities, various corporations, limited liability companies and limited partnerships in which HDC has an ownership interest, for the purpose of acquiring, rehabilitating, developing, owning and/or operating affordable housing;

WHEREAS, among other requirements, the California Secretary of State requires every California and registered foreign limited liability company to file a Statement of Information, which includes, among other things, a company's owners/officers, business address(es), business description, and name and address of the agent for service of process. The California Secretary of State requires all businesses to update the Statement of Information form when any changes occur. Failure to do so may result in issuance of penalties by the Office of the Secretary of State;

WHEREAS, through actions on December 21, 2021, and December 23, 2021, the Board of Directors of HDC and the Board of Commissioners of the Housing Authority of the County of Monterey ("HACM") authorized and directed the consolidation and control of HDC under HACM;

WHEREAS, as a result of the aforementioned change in structure and pursuant to separate action of the HDC Board on December 23, 2021, the President/CEO of HDC officer position is now held by the Interim Executive Director of HACM, Tory Gunsolley;

WHEREAS, the HDC Chief Finance Officer position and HDC Secretary position have also recently become vacant;

WHEREAS, (i) to ensure uninterrupted operation and administration of HDC and all of the affordable housing projects in which HDC has an ownership interest, and (ii) to ensure HDC and the various corporations, limited liability companies and limited partnerships in which HDC has an ownership interest remain in compliance with California Secretary of State requirements, the President/CEO of HDC, Tory Gunsolley, has executed and filed with the California Secretary of State's office updated Statements of Information with Tory Gunsolley as President/CEO, and Carolina Sahagun-Gomez as agent for service of process, for each of the entities listed in Exhibit A attached hereto and incorporated herein by this reference ("Updated Statements of Information");

WHEREAS, the Board of Directors desire to ratify and approve the Updated Statements of Interest attached hereto as Exhibit A which were executed by Tory Gunsolley, President/CEO of HDC, and to authorize and direct Tory Gunsolley, President/CEO of HDC, to execute and file with the California Secretary of State any additional required updates to Statements of Interest for any remaining corporations, limited liability companies and limited partnerships in which HDC has an ownership interest reflecting Tory Gunsolley as President/CEO, and Carolina Sahagun-Gomez as agent for service of process ; and

WHEREAS, ratifying and approving the Updated Statements of Interest and authorizing and directing the execution and filing of any additional required statements of interest as provided herein is in the best interest of HDC and the communities HDC serves.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE MONTEREY COUNTY HOUSING AUTHORITY DEVELOPMENT CORPORATION DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. That the Board of Directors hereby ratify and approve the updates to the various Statements of Information executed by Tory Gunsolley, President/CEO of HDC, filed with the California Secretary of State's office, with Tory Gunsolley as President/CEO, and Carolina Sahagun-Gomez as agent for service of process, for each of the entities listed in Exhibit A attached hereto and incorporated herein by this reference ("Updated Statements of Information").

Section 3. That the Board of Directors hereby authorize and direct Tory Gunsolley, President/CEO of HDC, to execute and file with the California Secretary of State, any additional required updates to Statements of Interest for any remaining corporations, limited liability companies and limited partnerships in which HDC has an ownership interest reflecting Tory Gunsolley as President/CEO, and Carolina Sahagun-Gomez as agent for service of process, and to complete all activities contemplated by this Resolution.

Section 4. That the Board of Directors hereby authorize and direct Tory Gunsolley, President/CEO of HDC, or his designee, to take such further actions and execute such documents as are necessary to implement the Statements of Information.

Section 5. That all actions previously taken by HDC, or its employees, officers and agents in connection with the Updated Statements of Information or any other statement of information filed with the California Secretary of State's office described herein are hereby ratified and approved.

Section 6. That this Resolution shall take effect immediately upon adoption.

Passed, Approved, and Adopted by the Board of Directors of the of The Monterey County Housing Authority Development Corporation, by the following vote:

Ayes:

Noes:

Abstentions:

Adopted: _____, 2022

ATTEST:

EXHIBIT A

UPDATED STATEMENTS OF INFORMATION

[behind this page]

<u>Tax ID & Other</u>	<u>Entity Name</u>	<u>Year-end</u>
20-2685023	Monterey County Housing Authority Development Corporation	June 30
20-2830883	Salinas New Markets Development Company, LLC	June 30
20-4131318	Monterey County Affordable Housing, LLC	June 30
20-4131262	Tynan Affordable Housing Limited Partnership	Dec 31
20-2684977	Tynan Village, Inc.	31-Dec
20-4131091	Rippling River Affordable Housing Limited Partnership	Dec 31
20-4131194	Rippling River Affordable Housing, LLC	June 30
26-0811673	Housing Authority Limited Liability Company	June 30
47-1659083	Housing Authority Limited Liability Company 2	June 30
32-0458955	Housing Authority Limited Liability Company 3	June 30
36-4802752	Housing Authority Limited Liability Company 4	June 30
30-0996850	Housing Authority Limited Liability Company 5	30-Jun
26-0811826	Fanoe Vista, L.P.	31-Dec
45-3437554	Haciendas, LP	Dec 31
38-3889611	Haciendas 2,LP	Dec 31
Pending	Haciendas 3, LP	Dec 31
38-39555009	Haciendas Senior, LP	Dec 31
61-1774834	Castroville FLC, LP	Dec 31
<u>RAD Entities</u>		
32-0481071	HA RAD LLC1	June 30
81-0857512	South County RAD, LP	June 30
35-2539125	HA RAD LLC2	June 30
38-3981781	Salinas Family RAD, LP	June 30
36-4813909	HA RAD LLC3	June 30
35-2538839	East Salinas Family RAD, LP	June 30
37-1788125	HA RAD LLC4	June 30
32-0472137	Gonzales Family RAD, LP	June 30
<u>Paso Robles Entities</u>		
37-1704861	Oak Park 1, LP	Dec 31
47-1939751	Oak Park 2, LP	Dec 31
<u>Soledad Entities</u>		
20-4159469	Benito FLC, L.P.	Dec 31
20-4159549	Benito Street Affordable Housing, L.P.	Dec 31
20-4159642	Monterey Affordable Housing, L.P.	Dec 31
20-4159294	Soledad Affordable Housing LLC	Dec 31



Secretary of State
Statement of Information
(Limited Liability Company)

LLC-12

22-A65940

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In the office of the Secretary of State
of the State of California

JAN 31, 2022

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Certification Fee - \$5.00 plus copy fees

1. Limited Liability Company Name (Enter the **exact** name of the LLC. If you registered in California using an alternate name, [see instructions](#).)

HA RAD LLC1

2. 12-Digit Secretary of State Entity Number

201521110355

3. State, Foreign Country or Place of Organization (only if formed outside of California)

CALIFORNIA

4. Business Addresses

a. Street Address of Principal Office - Do not list a P.O. Box 123 Rico Street	City (no abbreviations) Salinas	State CA	Zip Code 93907
b. Mailing Address of LLC, if different than item 4a 123 Rico Street	City (no abbreviations) Salinas	State CA	Zip Code 93907
c. Street Address of California Office, if Item 4a is not in California Do not list a P.O. Box 123 Rico Street	City (no abbreviations) Salinas	State CA	Zip Code 93907

5. Manager(s) or Member(s)

If no managers have been appointed or elected, provide the name and address of each member. At least one name and address must be listed. If the manager/member is an individual, complete Items 5a and 5c (leave Item 5b blank). If the manager/member is an additional managers/members, enter the names(s) and address(es) on [Form LLC-12A](#).

a. First Name, if an individual - Do not complete Item 5b	Middle Name	Last Name	Suffix
b. Entity Name - Do not complete Item 5a Monterey County Housing Authority Development Corporation			
c. Address 123 Rico Street	City (no abbreviations) Salinas	State CA	Zip Code 93907

6. Service of Process (Must provide either Individual **OR** Corporation.)**INDIVIDUAL** – Complete Items 6a and 6b only. Must include agent's full name and California street address.

a. California Agent's First Name (if agent is not a corporation) Carolina	Middle Name	Last Name Sahagun-Gomez	Suffix
b. Street Address (if agent is not a corporation) - Do not enter a P.O. Box 123 Rico Street	City (no abbreviations) Salinas	State CA	Zip Code 93907

CORPORATION – Complete Item 6c only. Only include the name of the registered agent Corporation.

c. California Registered Corporate Agent's Name (if agent is a corporation) – Do not complete Item 6a or 6b

7. Type of Business

Describe the type of business or services of the Limited Liability Company Real Estate

8. Chief Executive Officer, if elected or appointed

a. First Name Tory	Middle Name	Last Name Gunsolley	Suffix
b. Address 123 Rico Street	City (no abbreviations) Salinas	State CA	Zip Code 93907

9. Labor Judgment

Does a Manager or Member have an outstanding final judgment issued by the Division of Labor Standards Enforcement or a court of law, for which no appeal therefrom is pending, for the violation of any wage order or provision of the Labor Code?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
--	---

10. By signing, I affirm under penalty of perjury that the information herein is true and correct and that I am authorized by California law to sign.

01/31/2022

Date

Carolina Sahagun-Gomez

Type or Print Name

VP Development

Title

Signature



Secretary of State
Statement of Information
(Limited Liability Company)

LLC-12

22-A65957

FILED

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of the State of California

JAN 31, 2022

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Certification Fee - \$5.00 plus copy fees

1. Limited Liability Company Name (Enter the **exact** name of the LLC. If you registered in California using an alternate name, [see instructions](#).)

HA RAD LLC2

2. 12-Digit Secretary of State Entity Number

201521110361

3. State, Foreign Country or Place of Organization (only if formed outside of California)

CALIFORNIA

4. Business Addresses

a. Street Address of Principal Office - Do not list a P.O. Box 123 Rico Street	City (no abbreviations) Salinas	State CA	Zip Code 93907
b. Mailing Address of LLC, if different than item 4a 123 Rico Street	City (no abbreviations) Salinas	State CA	Zip Code 93907
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a. First Name, if an individual - Do not complete Item 5b	Middle Name	Last Name	Suffix
b. Entity Name - Do not complete Item 5a Monterey County Housing Authority Development Corporation			
c. Address 123 Rico Street	City (no abbreviations) Salinas	State CA	Zip Code 93907

6. Service of Process (Must provide either Individual **OR** Corporation.)

INDIVIDUAL – Complete Items 6a and 6b only. Must include agent's full name and California street address.

a. California Agent's First Name (if agent is not a corporation) Carolina	Middle Name	Last Name Sahagun-Gomez	Suffix
b. Street Address (if agent is not a corporation) - Do not enter a P.O. Box 123 Rico Street	City (no abbreviations) Salinas	State CA	Zip Code 93907

CORPORATION – Complete Item 6c only. Only include the name of the registered agent Corporation.

c. California Registered Corporate Agent's Name (if agent is a corporation) – Do not complete Item 6a or 6b

7. Type of Business

Describe the type of business or services of the Limited Liability Company Real Estate

8. Chief Executive Officer, if elected or appointed

a. First Name Tory	Middle Name	Last Name Gunsolley	Suffix
b. Address 123 Rico Street	City (no abbreviations) Salinas	State CA	Zip Code 93907

9. Labor Judgment

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--	---

10. By signing, I affirm under penalty of perjury that the information herein is true and correct and that I am authorized by California law to sign.

01/31/2022

Date

Carolina Sahagun-Gomez

Type or Print Name

VP Development

Title

Signature



Secretary of State
Statement of Information
(Limited Liability Company)

LLC-12

22-A65989

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1. Limited Liability Company Name (Enter the **exact** name of the LLC. If you registered in California using an alternate name, [see instructions](#).)

HA RAD LLC3

2. 12-Digit Secretary of State Entity Number

201521110365

3. State, Foreign Country or Place of Organization (only if formed outside of California)

CALIFORNIA

4. Business Addresses

a. Street Address of Principal Office - Do not list a P.O. Box 123 Rico Street	City (no abbreviations) Salinas	State CA	Zip Code 93907
b. Mailing Address of LLC, if different than item 4a 123 Rico Street	City (no abbreviations) Salinas	State CA	Zip Code 93907
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b. Entity Name - Do not complete Item 5a Monterey County Housing Authority Development Corporation			
c. Address 123 Rico Street	City (no abbreviations) Salinas	State CA	Zip Code 93907

6. Service of Process (Must provide either Individual **OR** Corporation.)**INDIVIDUAL** – Complete Items 6a and 6b only. Must include agent's full name and California street address.

a. California Agent's First Name (if agent is not a corporation) Carolina	Middle Name	Last Name Sahagun-Gomez	Suffix
b. Street Address (if agent is not a corporation) - Do not enter a P.O. Box 123 Rico Street	City (no abbreviations) Salinas	State CA	Zip Code 93907

CORPORATION – Complete Item 6c only. Only include the name of the registered agent Corporation.

c. California Registered Corporate Agent's Name (if agent is a corporation) – Do not complete Item 6a or 6b

7. Type of Business

Describe the type of business or services of the Limited Liability Company Real Estate

8. Chief Executive Officer, if elected or appointed

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--	---

10. By signing, I affirm under penalty of perjury that the information herein is true and correct and that I am authorized by California law to sign.

01/31/2022

Date

Carolina Sahagun-Gomez

Type or Print Name

VP Development

Title

Signature



Secretary of State
Statement of Information
(Limited Liability Company)

LLC-12

22-A66012

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1. Limited Liability Company Name (Enter the **exact** name of the LLC. If you registered in California using an alternate name, [see instructions](#).)

HA RAD LLC4

2. 12-Digit Secretary of State Entity Number

201521110367

3. State, Foreign Country or Place of Organization (only if formed outside of California)

CALIFORNIA

4. Business Addresses

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01/31/2022

Date

Carolina Sahagun-Gomez

Type or Print Name

VP Development

Title

Signature



Secretary of State
Statement of Information
(Limited Liability Company)

LLC-12

22-A65776

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JAN 31, 2022

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1. Limited Liability Company Name (Enter the **exact** name of the LLC. If you registered in California using an alternate name, [see instructions](#).)

HOUSING AUTHORITY LIMITED LIABILITY COMPANY

2. 12-Digit Secretary of State Entity Number

200721310060

3. State, Foreign Country or Place of Organization (only if formed outside of California)

CALIFORNIA

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01/31/2022

Date

Carolina Sahagun-Gomez

Type or Print Name

VP Development

Title

Signature



Secretary of State
Statement of Information
(Limited Liability Company)

LLC-12

22-A65800

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JAN 31, 2022

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1. Limited Liability Company Name (Enter the **exact** name of the LLC. If you registered in California using an alternate name, [see instructions](#).)

HOUSING AUTHORITY LIMITED LIABILITY COMPANY 2

2. 12-Digit Secretary of State Entity Number

201428210102

3. State, Foreign Country or Place of Organization (only if formed outside of California)

CALIFORNIA

4. Business Addresses

a. Street Address of Principal Office - Do not list a P.O. Box 123 Rico Street	City (no abbreviations) Salinas	State CA	Zip Code 93907
b. Mailing Address of LLC, if different than item 4a 123 Rico Street	City (no abbreviations) Salinas	State CA	Zip Code 93907
c. Street Address of California Office, if Item 4a is not in California Do not list a P.O. Box 123 Rico Street	City (no abbreviations) Salinas	State CA	Zip Code 93907

5. Manager(s) or Member(s)

If no managers have been appointed or elected, provide the name and address of each member. At least one name and address must be listed. If the manager/member is an individual, complete Items 5a and 5c (leave Item 5b blank). If the manager/member is an additional managers/members, enter the names(s) and address(es) on [Form LLC-12A](#).

a. First Name, if an individual - Do not complete Item 5b	Middle Name	Last Name	Suffix
b. Entity Name - Do not complete Item 5a Monterey County Housing Authority Development Corporation			
c. Address 123 Rico Street	City (no abbreviations) Salinas	State CA	Zip Code 93907

6. Service of Process (Must provide either Individual **OR** Corporation.)**INDIVIDUAL** – Complete Items 6a and 6b only. Must include agent's full name and California street address.

a. California Agent's First Name (if agent is not a corporation) Carolina	Middle Name	Last Name Sahagun-Gomez	Suffix
b. Street Address (if agent is not a corporation) - Do not enter a P.O. Box 123 Rico Street	City (no abbreviations) Salinas	State CA	Zip Code 93907

CORPORATION – Complete Item 6c only. Only include the name of the registered agent Corporation.

c. California Registered Corporate Agent's Name (if agent is a corporation) – Do not complete Item 6a or 6b

7. Type of Business

Describe the type of business or services of the Limited Liability Company Real Estate

8. Chief Executive Officer, if elected or appointed

a. First Name Tory	Middle Name	Last Name Gunsolley	Suffix
b. Address 123 Rico Street	City (no abbreviations) Salinas	State CA	Zip Code 93907

9. Labor Judgment

Does a Manager or Member have an outstanding final judgment issued by the Division of Labor Standards Enforcement or a court of law, for which no appeal therefrom is pending, for the violation of any wage order or provision of the Labor Code?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
--	---

10. By signing, I affirm under penalty of perjury that the information herein is true and correct and that I am authorized by California law to sign.

01/31/2022

Date

Carolina Sahagun-Gomez

Type or Print Name

VP Development

Title

Signature



Secretary of State
Statement of Information
 (Limited Liability Company)

LLC-12

22-A65829

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1. Limited Liability Company Name (Enter the **exact** name of the LLC. If you registered in California using an alternate name, [see instructions](#).)

HOUSING AUTHORITY LIMITED LIABILITY COMPANY 3

2. 12-Digit Secretary of State Entity Number

201503610311

3. State, Foreign Country or Place of Organization (only if formed outside of California)

CALIFORNIA

4. Business Addresses

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a. First Name, if an individual - Do not complete Item 5b	Middle Name	Last Name	Suffix
b. Entity Name - Do not complete Item 5a Monterey County Housing Authority Development Corporation			
c. Address 123 Rico Street	City (no abbreviations) Salinas	State CA	Zip Code 93907

6. Service of Process (Must provide either Individual **OR** Corporation.)**INDIVIDUAL** – Complete Items 6a and 6b only. Must include agent's full name and California street address.

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CORPORATION – Complete Item 6c only. Only include the name of the registered agent Corporation.

c. California Registered Corporate Agent's Name (if agent is a corporation) – Do not complete Item 6a or 6b

7. Type of Business

Describe the type of business or services of the Limited Liability Company Real Estate

8. Chief Executive Officer, if elected or appointed

a. First Name Tory	Middle Name	Last Name Gunsolley	Suffix
b. Address 123 Rico Street	City (no abbreviations) Salinas	State CA	Zip Code 93907

9. Labor Judgment

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01/31/2022

Date

Carolina Sahagun-Gomez

Type or Print Name

VP Development

Title

Signature



Secretary of State
Statement of Information
(Limited Liability Company)

LLC-12

22-A65847

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1. Limited Liability Company Name (Enter the **exact** name of the LLC. If you registered in California using an alternate name, [see instructions](#).)

HOUSING AUTHORITY LIMITED LIABILITY COMPANY 4

2. 12-Digit Secretary of State Entity Number

201503610319

3. State, Foreign Country or Place of Organization (only if formed outside of California)

CALIFORNIA

4. Business Addresses

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a. First Name, if an individual - Do not complete Item 5b	Middle Name	Last Name	Suffix
b. Entity Name - Do not complete Item 5a Monterey County Housing Authority Development Corporation			
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CORPORATION – Complete Item 6c only. Only include the name of the registered agent Corporation.

c. California Registered Corporate Agent's Name (if agent is a corporation) – Do not complete Item 6a or 6b

7. Type of Business

Describe the type of business or services of the Limited Liability Company Real Estate

8. Chief Executive Officer, if elected or appointed

a. First Name Tory	Middle Name	Last Name Gunsolley	Suffix
b. Address 123 Rico Street	City (no abbreviations) Salinas	State CA	Zip Code 93907

9. Labor Judgment

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--	---

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01/31/2022

Date

Carolina Sahagun-Gomez

Type or Print Name

VP Development

Title

Signature



Secretary of State
Statement of Information
(Limited Liability Company)

LLC-12

22-A65872

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1. Limited Liability Company Name (Enter the **exact** name of the LLC. If you registered in California using an alternate name, [see instructions](#).)

HOUSING AUTHORITY LIMITED LIABILITY COMPANY 5

2. 12-Digit Secretary of State Entity Number

201716710024

3. State, Foreign Country or Place of Organization (only if formed outside of California)

CALIFORNIA

4. Business Addresses

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c. California Registered Corporate Agent's Name (if agent is a corporation) – Do not complete Item 6a or 6b

7. Type of Business

Describe the type of business or services of the Limited Liability Company Real Estate

8. Chief Executive Officer, if elected or appointed

a. First Name Tory	Middle Name	Last Name Gunsolley	Suffix
b. Address 123 Rico Street	City (no abbreviations) Salinas	State CA	Zip Code 93907

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01/31/2022

Date

Carolina Sahagun-Gomez

Type or Print Name

VP Development

Title

Signature



Secretary of State
Statement of Information
(Limited Liability Company)

LLC-12

22-A66106

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1. Limited Liability Company Name (Enter the **exact** name of the LLC. If you registered in California using an alternate name, [see instructions](#).)

MONTEREY COUNTY AFFORDABLE HOUSING, LLC

2. 12-Digit Secretary of State Entity Number

200534810098

3. State, Foreign Country or Place of Organization (only if formed outside of California)

CALIFORNIA

4. Business Addresses

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Describe the type of business or services of the Limited Liability Company Real Estate

8. Chief Executive Officer, if elected or appointed

a. First Name Tory	Middle Name	Last Name Gunsolley	Suffix
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01/31/2022

Date

Carolina Sahagun-Gomez

Type or Print Name

VP Development

Title

Signature



Secretary of State
Statement of Information
(Limited Liability Company)

LLC-12

22-A65911

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1. Limited Liability Company Name (Enter the **exact** name of the LLC. If you registered in California using an alternate name, [see instructions](#).)

RIPPLING RIVER AFFORDABLE HOUSING, LLC

2. 12-Digit Secretary of State Entity Number

200601110257

3. State, Foreign Country or Place of Organization (only if formed outside of California)

CALIFORNIA

4. Business Addresses

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8. Chief Executive Officer, if elected or appointed

a. First Name Tory	Middle Name	Last Name Gunsolley	Suffix
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01/31/2022

Date

Carolina Sahagun-Gomez

Type or Print Name

VP Development

Title

Signature



Secretary of State
Statement of Information
(Limited Liability Company)

LLC-12

22-A66064

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1. Limited Liability Company Name (Enter the **exact** name of the LLC. If you registered in California using an alternate name, [see instructions](#).)

SALINAS NEW MARKETS DEVELOPMENT COMPANY, LLC

2. 12-Digit Secretary of State Entity Number

200510910044

3. State, Foreign Country or Place of Organization (only if formed outside of California)

CALIFORNIA

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Date

Carolina Sahagun-Gomez

Type or Print Name

VP Development

Title

Signature



Secretary of State
Statement of Information
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LLC-12

22-A66183

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SOLEDAD AFFORDABLE HOUSING, LLC

2. 12-Digit Secretary of State Entity Number

200604210110

3. State, Foreign Country or Place of Organization (only if formed outside of California)

CALIFORNIA

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01/31/2022

Date

Carolina Sahagun-Gomez

Type or Print Name

VP Development

Title

Signature

MEMORANDUM



MONTEREY COUNTY HOUSING AUTHORITY DEVELOPMENT CORPORATION (HDC)

TO: Board of Directors – Monterey County Housing Authority Development Corporation (HDC)

FROM: Tory Gunsolley, President/CEO

RE: Discussion and Possible Adoption of Resolution of the Board of Directors of the Housing Authority of the County of Monterey Development Corporation Ratifying the Proclamation of a State of Emergency by the Governor of the State of California on March 4, 2021, and Making Findings Authorizing Continued Remote Teleconference Meetings of the Board of Directors Pursuant to Brown Act Provisions, as amended by Assembly Bill No. 361

DATE: February 23, 2022

Background:

On March 17, 2020, Governor Newsom issued Executive Order N-29-20 which allowed for relaxed provisions of the Ralph M. Brown Act (Brown Act) that allowed legislative bodies to conduct meetings through teleconferencing without having to meet the strict compliance of the Brown Act. All provisions of Executive Order N-29-20 concerning the conduct of public meetings via teleconferencing expired on September 30, 2021.

Discussion:

Assembly Bill 361(Chapter 165,Statutes of 2021) (AB 361) was signed into law by the Governor on September 16, 2021, and went into effect immediately. It amends the Brown Act to allow local legislative bodies to continue using teleconferencing and virtual meeting technology after the

September 30, 2021 expiration of the current Brown Act exemptions as long as there is a "proclaimed state of emergency" by the Governor. This allowance also depends on state or local officials imposing or recommending measures that promote social distancing or a legislative body finding that meeting in person would present an imminent safety risk to attendees. Though adopted in the context of the pandemic, AB 361 will allow for virtual meetings during other proclaimed emergencies, such as earthquakes or wildfires, where physical attendance may present a risk. AB 361 will sunset on January 1, 2024.

AB 361 requires the following to continue to conduct teleconferenced meetings:

1. Notice of the meeting must still be given in compliance with the Brown Act, and the notice must include the means by which the public may access the meeting and provide public comment remotely.
2. The public must be provided access to the meeting via a call-in option or internet-based service option and allowed to "address the legislative body directly." HDC does not have to provide an in-person option for the public to attend the meeting.
3. The meeting must be conducted "in a manner that protects the statutory and constitutional rights of the parties and the public appearing before the legislative body."
4. If there is a disruption to the meeting broadcast or in the ability to take call-in or internet-based public comment, no further action can be taken on agenda items until the issue is resolved, even if this means stopping the meeting at that point and continuing all remaining items.
5. The Board of Directors cannot require comments to be submitted before the start of the meeting. The public must be allowed to make "real time" public comment.
6. Reasonable time for public comment must be provided. If the Board provides a timed public comment period, the public comment period must be left open until the time expires.
7. All votes must be taken by roll call.
8. The Board of Directors must approve a resolution making findings by majority vote within 30 days of the first teleconferenced meeting under AB 361 and every 30 days thereafter to continue to conduct teleconference meetings under AB 361. The body must find it has reconsidered the circumstances of the state of emergency and either 1) the emergency continues to impact the ability to meet safely in person, or 2) State or local officials continue to impose or recommend social distancing.

In light of AB 361, the continuing COVID-19 State of Emergency declared by the Governor, the continuing Local Emergency declared by the County of Monterey/or City of Salinas, the continuing recommendations by Edward Moreno, MD, the County of Monterey Health Officer and Bureau Chief of social distancing as a mechanism for preventing the spread of COVID-19, and the continued threats to health and safety posed by indoor public meetings, staff recommends the Board of Directors adopt the proposed Resolution making the findings required to initially invoke AB 361.

The procedures currently set up for Board of Directors' meetings, which provide public attendance and comment through a call-in or internet-based service option, satisfy the

requirements of AB 361. The HDC President/CEO, or designee, will work with the Board to ensure that meeting procedures for all teleconferenced meetings comply with AB 361. Continued reliance will require the Board of Directors to adopt a new resolution making required findings every 30 days.

Fiscal Impact: None

Recommendations:

Adopt Resolution of the Board of Directors of the Housing Authority of the County of Monterey Development Corporation Ratifying the Proclamation of a State of Emergency by the Governor of the State of California on March 4, 2021, and Making Findings Authorizing Continued Remote Teleconference Meetings of the Board of Directors Pursuant to Brown Act Provisions, as amended by Assembly Bill No. 361

Attachments:

Resolution MDC - 201

Assembly Bill 361

Staff Recommendation: Approve Resolution MDC - 201

RESOLUTION NO. MDC - 201

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MONTEREY COUNTY HOUSING AUTHORITY DEVELOPMENT CORPORATION RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY THE GOVERNOR OF THE STATE OF CALIFORNIA ON MARCH 4, 2021, AND MAKING FINDINGS AUTHORIZING CONTINUED REMOTE TELECONFERENCE MEETINGS OF THE BOARD OF DIRECTORS PURSUANT TO BROWN ACT PROVISIONS, AS AMENDED BY ASSEMBLY BILL NO. 361

WHEREAS, the Monterey County Housing Authority Monterey Development Corporation ("HDC") is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of the HDC's Board of Directors are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the HDC's Board of Directors conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, such conditions now exist within the jurisdiction of HDC which includes the County of Monterey, specifically, on March 17, 2020 the Governor of the State of California proclaimed a State of Emergency to exist in California as a result of the threat of COVID-19; and

WHEREAS, as a result of the COVID-19 pandemic the California Department of Health and the Health Officer of the County of Monterey continue to recommend measures to promote social distancing; and

WHEREAS, the Board of Directors does hereby find that the COVID-19 pandemic has caused, and will continue to cause, imminent risk to the health and safety of attendees meeting in person for a Board of Directors' meeting, and the COVID-19 pandemic has caused conditions of peril to the safety of persons within the jurisdiction of HDC that are likely to be beyond the control of services, personnel, equipment, and facilities of HDC, and desires to ratify the proclamation of a state of emergency by the Governor of the State of California and ratify the California Department of Health and the Health Officer of the County of Monterey's recommended measures to promote social distancing; and

WHEREAS, as a consequence of the local emergency and state of emergency the Board of Directors does hereby find that the Board of Directors of HDC shall conduct their meetings without

compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that the Board of Directors shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of Government Code section 54953; and

WHEREAS, when holding teleconferenced meetings under abbreviated teleconferencing procedures permitted under the Brown Act, HDC will ensure access for the public by complying with all requirements set forth in Government Code section 54953(e), including, but not limited to, giving notice of the meeting and posting agendas, to allow members of the public to access the meeting and address the legislative body, giving notice of the means by which members of the public may access the meeting and offer public comment, including an opportunity for all persons to attend via a call-in option or an internet-based service option, and conducting the meeting in a manner that protects the statutory and constitutional rights of the parties and the public appearing before the legislative body.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE MONTEREY COUNTY HOUSING AUTHORITY DEVELOPMENT CORPORATION DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Reconsideration. The Board hereby reconsiders the circumstances of the state of emergency.

Section 3. Ratification of the California Department of Health and the Health Officer of the County of Monterey's recommended measures to promote social distancing. The Board hereby finds that state and local officials continue to recommend measures to promote social distancing. The Board further hereby ratifies the California Department of Health and the Health Officer of the County of Monterey's recommended measures to promote social distancing and finds that, as a result of the state of emergency, meeting in person would present imminent risk to the health or safety of attendees.

Section 4. Ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020, and hereby finds that the state of emergency continues to directly impact the ability of the Board of Directors and members of the public to meet safely in person.

Section 5. Remote Teleconference Meetings. The HDC's President/CEO, and designee, and the Board of Directors are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, continued teleconferencing and conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 6. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) 30 days from the adoption of this Resolution, or, (ii) such time as the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the Board of Directors of HDC may continue to teleconference without compliance with Government Code section 54953(b)(3).

PASSED AND ADOPTED by the Board of Directors of the Housing Authority of the County of Monterey Development Corporation this _____ day of _____, 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

MEMORANDUM



MONTEREY COUNTY HOUSING AUTHORITY DEVELOPMENT CORPORATION

THE HOUSING AUTHORITY OF THE COUNTY OF MONTEREY

TO: Board of Directors – Monterey County Housing Authority Development Corporation (HDC)

TO: Board of Commissioners – Housing Authority County of Monterey (HACM)

FROM: Carolina Sahagun-Gomez, VP Development

RE: **MONTHLY DEVELOPMENT REPORT – FEBURARY 2022**

Marketing/Website:

Staff participate in quarterly marketing meetings to review potential marketing events and/or media opportunities.

01/12/2022: Marketing team continues working on updating website content and marketing opportunities.

02/07/2022: On-going.

Tynan Village:

<u>07/14/2021:</u>	99% Occupancy (2 vacant units).
<u>8/9/2021:</u>	99% Occupancy (1 vacant unit).
<u>09/17/2021:</u>	99% Occupancy (2 vacant units).
<u>10/19/2021:</u>	99% Occupancy (2 vacant units). Applications being processed for Market Rate unit and a move-in scheduled for move in before end of month.
<u>11/18/2021:</u>	99% Occupancy (2 vacant units). Working on additional applicant lists.
<u>12/06/2021:</u>	96% Occupancy (3 vacant units).
<u>01/12/2022:</u>	99% Occupancy (2 vacant units).
<u>02/07/2022:</u>	99% Occupancy (2 vacant units). One unit pending transfer and one applicant in process.

<u>Tynan</u>	<u>Construction Defect claim:</u>
<u>07/14/2021:</u>	Work in process.
<u>08/09/2021:</u>	On-going.
<u>09/17/2021:</u>	On-going.
<u>10/19/2021:</u>	On-going.
<u>11/18/2021:</u>	On-going.

<u>12/06/2021:</u>	On-going.
<u>01/12/2022:</u>	Building C – GC in process of waterproof completion and wrap building. Then will start lath and stucco. Building B – waterproofing in process. Building A – in demo stage.
<u>02/07/2022:</u>	Exterior paint to start early March 2022, awning repairs in process.

Benito FLC:

<u>07/14/2021:</u>	100% Occupancy.
<u>08/09/2021:</u>	100% Occupancy.
<u>09/17/2021:</u>	100% Occupancy.
<u>10/19/2021:</u>	100% Occupancy.
<u>11/18/2021:</u>	100% Occupancy.
<u>12/06/2021:</u>	100% Occupancy.
<u>01/12/2022:</u>	100% Occupancy.
<u>02/07/2022:</u>	99% Occupancy (1 vacant unit). Transfer in process.

Benito Affordable:

<u>07/14/2021:</u>	96% Occupancy (3 vacant units).
<u>08/09/2021:</u>	97% Occupancy (2 vacant units).
<u>09/17/2021:</u>	96% Occupancy (3 vacant units).
<u>10/19/2021:</u>	97% Occupancy (2 vacant units). One applicant approved and pending move-in and second application is being processed.
<u>11/18/2021:</u>	100% Occupancy.
<u>12/06/2021:</u>	100% Occupancy.
<u>01/12/2022:</u>	100% Occupancy.
<u>02/07/2022:</u>	99% Occupancy (1 vacant unit). Processing PBV applicants.

Monterey Street Affordable:

<u>07/14/2021:</u>	100% Occupancy.
<u>08/09/2021:</u>	100% Occupancy.
<u>09/17/2021:</u>	98% Occupancy (1 vacant unit).
<u>10/19/2021:</u>	96% Occupancy (2 vacant units). Processing applications.
<u>11/18/2021:</u>	96% Occupancy (2 vacant units). Applicant files sent to Compliance for approval.
<u>12/06/2021:</u>	92% Occupancy (4 vacant units). One site approved and pending HA approval and other applications being processed of HA waiting list.
<u>01/12/2022:</u>	92% Occupancy (4 vacant units).
<u>02/07/2022:</u>	92% Occupancy (4 vacant units). Two applications being processed, one application approved by site and pending HACM approval and one scheduled move-in.

Fanoe Vista/Gabilan:

<u>07/14/2021:</u>	100% Occupancy.
<u>08/09/2021:</u>	100% Occupancy.
<u>09/17/2021:</u>	100% Occupancy.
<u>10/19/2021:</u>	98% Occupancy (1 vacant unit). Pending tenant transfer.
<u>11/18/2021:</u>	98% Occupancy (1 vacant unit). Pending tenant transfer, scheduled 11/30/21.
<u>12/06/2021:</u>	98% Occupancy (1 vacant unit).
<u>01/12/2022:</u>	98% Occupancy (1 vacant unit).

<u>02/07/2022:</u>	93% Occupancy (3 vacant units). One pending inspection to complete move-in and two applications being processed.
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Greenfield:

<u>07/14/2021:</u>	Meeting pending with City of Greenfield, reached out to City staff.
<u>08/09/2021:</u>	No update.
<u>09/17/2021:</u>	No update.
<u>10/19/2021:</u>	No update.
<u>11/18/2021:</u>	No update.
<u>12/06/2021:</u>	No update.
<u>01/12/2022:</u>	Staff reaching out to City for current status of entitlements.
<u>02/07/2022:</u>	Staff received current status update on previous entitlements; City staff have reviewed and sent planning application once we are ready.

Rippling River:

<u>07/14/2021:</u>	96% Occupancy (3 vacant units).
<u>08/09/2021:</u>	96% Occupancy (1 vacant unit).
<u>09/17/2021:</u>	96% Occupancy (3 vacant units).
<u>10/19/2021:</u>	95% Occupancy (4 vacant units). Applications being processed from HACM waiting list.
<u>11/18/2021:</u>	96% Occupancy (3 vacant units).
<u>12/06/2021:</u>	96% Occupancy (3 vacant units). Applicants being processed and waiting on new HA waiting list.
<u>01/12/2022:</u>	96% Occupancy (3 vacant units).
<u>02/07/2022:</u>	95% Occupancy (4 vacant units). Three applications site approved and pending HACM approval and one additional application being processed.

Haciendas Project – Phase One:

<u>07/14/2021:</u>	100% Occupancy.
<u>08/09/2021:</u>	98% Occupancy (1 vacant unit).
<u>09/17/2021:</u>	98% Occupancy (1 vacant unit).
<u>10/19/2021:</u>	98% Occupancy (1 vacant unit).
<u>11/18/2021:</u>	100% Occupancy.
<u>12/06/2021:</u>	100% Occupancy.
<u>01/12/2022:</u>	100% Occupancy.
<u>02/07/2022:</u>	100% Occupancy.

Haciendas – Phase Two

<u>07/14/2021:</u>	100% Occupancy.
<u>08/09/2021:</u>	100% Occupancy.
<u>09/17/2021:</u>	100% Occupancy.
<u>10/19/2021:</u>	100% Occupancy.
<u>11/18/2021:</u>	100% Occupancy.
<u>12/06/2021:</u>	100% Occupancy.
<u>01/12/2022:</u>	100% Occupancy.
<u>02/07/2022:</u>	100% Occupancy.

Haciendas – Phase Three

<u>07/14/2021:</u>	100% Occupancy.
<u>08/09/2021:</u>	100% Occupancy.
<u>09/17/2021:</u>	98% Occupancy (1 vacant unit).
<u>10/19/2021:</u>	100% Occupancy.
<u>11/18/2021:</u>	100% Occupancy.
<u>12/06/2021:</u>	100% Occupancy.
<u>01/12/2022:</u>	100% Occupancy.
<u>02/07/2022:</u>	100% Occupancy.

Haciendas – Senior

<u>07/14/2021:</u>	95% Occupancy (2 vacant units).
<u>08/09/2021:</u>	100% Occupancy.
<u>09/17/2021:</u>	98% Occupancy (1 vacant unit).
<u>10/19/2021:</u>	93% Occupancy (3 vacant units).
<u>11/18/2021:</u>	95% Occupancy (2 vacant units).
<u>12/06/2021:</u>	93% Occupancy (3 vacant units).
<u>01/12/2022:</u>	98% Occupancy (1 vacant unit).
<u>02/07/2022:</u>	93% Occupancy (3 vacant units). Three applicants pending background checks.

Castroville

<u>07/14/2021:</u>	100% Occupancy.
<u>08/09/2021:</u>	100% Occupancy.
<u>09/17/2021:</u>	100% Occupancy.
<u>10/19/2021:</u>	100% Occupancy.
<u>11/18/2021:</u>	100% Occupancy.
<u>12/06/2021:</u>	100% Occupancy.
<u>01/12/2022:</u>	99% Occupancy (1 vacant unit).
<u>02/07/2022:</u>	98% Occupancy (1 vacant unit). Pending files from HACM Eligibility Department for processing.

South County RAD

<u>01/12/2022:</u>	99% Occupancy (1 vacant unit). Processing prospects.
<u>02/07/2022:</u>	100% Occupancy.

Salinas Family RAD

<u>01/12/2022:</u>	98% Occupancy (2 vacant units). Files requested from HACM Eligibility.
<u>02/07/2022:</u>	99% Occupancy (1 vacant unit). Files requested from HACM Eligibility.

East Salinas Family RAD

<u>01/12/2022:</u>	99% Occupancy (1 vacant unit). Files requested from HACM Eligibility.
<u>02/07/2022:</u>	99% Occupancy (2 vacant units). Files requested from HACM Eligibility.

Gonzales Family RAD

<u>01/12/2022:</u>	100% Occupancy.
<u>02/07/2022:</u>	100% Occupancy.

Single Family Units:

<u>07/14/2021:</u>	100% Occupancy.
<u>08/09/2021:</u>	100% Occupancy.
<u>09/17/2021:</u>	100% Occupancy.
<u>10/19/2021:</u>	100% Occupancy.
<u>11/18/2021:</u>	100% Occupancy.
<u>12/06/2021:</u>	100% Occupancy.
<u>01/12/2022:</u>	100% Occupancy.
<u>02/07/2022:</u>	100% Occupancy.

Paso Robles – Oak Park Phase One

<u>07/14/2021:</u>	100% Occupancy.
<u>08/09/2021:</u>	100% Occupancy.
<u>09/17/2021:</u>	98.75% Occupancy (1 vacant unit).
<u>10/19/2021:</u>	97.5% Occupancy (2 pending move-outs. One application in process of being approved).
<u>11/18/2021:</u>	97.5% Occupancy (2 vacant units). Processing applications.
<u>12/06/2021:</u>	97.5% Occupancy (2 vacant units). Pending current tenant move-out and one applicant in process.
<u>01/12/2022:</u>	100% Occupancy.
<u>02/07/2022:</u>	100% Occupancy.

Paso Robles – Oak Park Phase Two

<u>07/14/2021:</u>	98.57% Occupancy (1 vacant unit).
<u>08/09/2021:</u>	100% Occupancy.
<u>09/17/2021:</u>	100% Occupancy.
<u>10/19/2021:</u>	97.14% Occupancy (2 pending move-outs. One pending move-in).
<u>11/18/2021:</u>	100% Occupancy.
<u>12/06/2021:</u>	100% Occupancy.
<u>01/12/2022:</u>	100% Occupancy.
<u>02/07/2022:</u>	98.57% Occupancy (1 vacant unit). Application in process, projected move-in date 3/1/2022.

Other Projects**Loan Application for 123 Rico:**

07/14/2021: Pending loan closing draw. **08/09/2021:** No update. **09/17/2021:** No update. **10/19/2021:** No update. **11/18/2021:** In progress. Pending replacement reserve proposal from third party consultant. **12/06/2021:** No update. **01/12/2022:** Pending third party proposal to establish a replacement reserve. **02/07/2022:** Still pending establishment of replacement reserve.

Parkside (Purchased from MCHI by HDC)

07/14/2021: : Development activities are on-going. Staff continues to work through investor post-closing items. **08/09/2021:** Relocation issues winding down. "Set" event planned in mid-September. **09/17/2021:** Setting event took place on Thursday, September 16, 2021. **10/19/2021:** On-going. **11/18/2021:** On-going. **12/06/2021:** On-going. **01/12/2022:** Building B siding in process, exterior paint. Building C foundation complete ready for modules to be set. **02/07/2022:** Flooring install and painting of interior units for Building

B and exterior Building B almost complete. GC working with Guerdon to expedite delivery of Building A and C modules.

The chart below represents the pay-in schedule for developer fee on Parkside Phase 1 redevelopment:

One Parkside, LP Developer Fee pay-in schedule:					
100% construction completion	Completion thru stabilization	Total during construction period	Post conversion to perm financing		
12/1/2022	7/1/2023		10/1/2023		
\$ 250,000	\$ 975,000	\$ 1,225,000	\$ 975,000		
				\$ 2,200,000	TOTAL DEVELOPER FEE

Parkside – Phase two (the remainder) MCHI property.

09/17/2021: No update. 10/19/2021: No update. 11/18/2021: No update. 12/06/2021: No update.

01/12/2022: No update. 02/07/2022: Seeking funding opportunities with City of Salinas and CTCAC.

Casanova: Old MCHI property purchased by HDC thru refinance:

09/17/2021: Capital improvements underway as well as finalizing Project Based Voucher agreement.

10/19/2021: No update. 11/18/2021: No update. 12/06/2021: No update. 01/12/2022: Commenced post-close required items by lender. 02/07/2022: Balcony repairs in process.

Pacific Meadows

07/14/2021: No update. 08/09/2021: No update. 09/17/2021: No update. 10/19/2021: No update.

11/18/2021: No update. 12/06/2021: No update. 01/12/2022: No update. 02/07/2022: No update.

Development to Date (entitled or completed projects):

Construction Start Year	# of Units	Project Name	Development Budget	Replaced Units	Added Units	City	County
2006	79	Rippling River Affordable	\$22,009,765	79	0	Carmel Valley	Monterey
2007	52	Monterey Street Affordable	\$20,787,247	26	26	Soledad	Monterey
2006	73	Benito Street FLC	\$19,375,290	34	39	Soledad	Monterey
2007	70	Benito Street Affordable	\$22,856,599	38	32	Soledad	Monterey
2008	44	Fanoe Vista	\$15,445,494	20	24	Gonzalez	Monterey
2006	171	Tynan Village Apartments	\$51,804,861	0	171	Salinas	Monterey
2011	53	One Haciendas	\$18,026,639	38	15	Salinas	Monterey
2013	46	Two Haciendas	\$18,164,936	38	8	Salinas	Monterey
2015	50	Haciendas 3	\$18,000,000	14	36	Salinas	Monterey
2015	41	Haciendas Senior	\$11,669,688	10	31	Salinas	Monterey
2016	54	Castroville FLC	\$22,649,197	48	6	Castroville	Monterey
2013	80	Oak Park One	\$27,299,486	41	39	Paso Robles	San Luis Obispo
2014	70	Oak Park Two	\$25,216,749	47	23	Paso Robles	San Luis Obispo
2016	70	South County RAD, LP	\$12,490,766	70	0	Gonzales/ Greenfield	Monterey
2016	170	Salinas Family RAD, LP	\$35,088,732	170	0	Salinas	Monterey
2016	202	East Salinas Family RAD, LP	\$36,923,402	202	0	Salinas	Monterey
2016	30	Gonzales Family RAD, LP	\$9,265,520	30	0	Gonzales	Monterey
2020	80	One Parkside, LP	TBD	40	40	Salinas	Monterey
2022	80	Two Parkside, LP	TBD	48	32	Salinas	Monterey
2021	86	Casanova Plaza	TBD	86	0	Monterey	Monterey
Totals:	1601	21 Developments	\$387,074,371	1079	522	8 Cities	2 Counties

Healthy Lifestyles 2022

Healthy Body: Exercise Your Way

Do you get tired easily? Are your joints aching because you are carrying extra weight? Do you feel sluggish? Do you want to exercise more, but have trouble getting started? If you answered yes to any of these questions, this session is for you!



Healthy Body: The Easy Way to Get 5 a Day

Eating a diet rich in vegetables and fruits as part of an overall healthy diet may reduce risk for heart disease, including heart attack and stroke. Learn how to shop, prep and cook fruits and vegetables with ease.

Your DSS is also available to meet privately and confidentially to discuss any of these topics.

Please contact Director of Social Services

Jocelyn Arteaga at 408-401-9364

jarteaga@lifestepsusa.org

Join LifeSTEPS as our Stretch Your Dollar series continues with details on how save money with tax prep assistance and grocery shopping.

Haciendas I and II

Property Owner: Monterey County Housing Authority Development Corporation

Property Management Company: Housing Authority County of Monterey

Director of Social Services: Maria Murillo, Yazmin Mendez

Period Beginning

Jan 01, 2022

Period Ending

Jan 31, 2022

Special Note:

As the state COVID-19 guidelines have shifted and social distancing requirements have been removed, LifeSTEPS is transitioning from an adapted service delivery model to full service delivery onsite for in-person resident services. LifeSTEPS will work collaboratively with property management and owners through the transition to full service delivery onsite. At this time, no open food events will be sponsored by LifeSTEPS staff; only "grab and go" items or sealed/contained food items. If you have any questions, please reach out to your LifeSTEPS Regional Director of Social Services.

Administrative Comments

During this reporting period, LifeSTEPS observed the Martin Luther King Jr. holiday on January 17th. Due to the holiday and staff recruitment, site visits and service hours were reduced. Recruitment hours will be made up in subsequent reporting periods.

Service Requirements

CTCAC: Adult Educational classes 60 hours per year, Service Coordination 406 hours per year and individualized Health and Wellness services 117 hours per year

DSS Site Visits

Jan 18, 2022

Additional Services and Education

Date	Topic	Participants	Hours
Resident Meetings			
Jan 18, 2022	Community Meeting: Meet and Greet	27	2.00
Subtotal for Resident Meetings		27	2.00

Totals 27 2.00

Individualized Case Management Services

Date	Topic	Residents	Hours
Jan 18, 2022	Rental	2	1.00
Jan 18, 2022	Utilities	1	0.50

Totals 3 1.50

Social Service Coordination

Date	Administration Type	Hours
Jan 18, 2022	Service Coordination Administration	2.50
Jan 24, 2022	Service Coordination Administration	2.00
Jan 25, 2022	Service Coordination Administration	2.00

Date	Administration Type	Hours
Jan 26, 2022	Service Coordination Administration	2.00
Total		8.50

Community Building Enrichment Activities

Date	Event	Participants	Hours
Jan 18, 2022	Holiday: MLK Goodie Bags	17	2.00
Totals		17	2.00

Percent of units served during the past 12 months: 94.9%

COVID 19 Edition

Homework Help Sign Up: 2 SCESD

Computer Lab Use: By appointment Only Mon.-Fri.

Adult Computer Lab Use at Dai Ichi Village-printing: 1 Dai Ichi Resident

January Community Room Reservations: Closed- COVID 19

January Food Bank Distribution at Hikari: 61 Units distributed (1/5 & 19/2022)

Volunteer Information (recurring):

2 High School Student volunteers

2 Adult Resident Volunteers, Hikari Apartments, and Haciendas Place.

CSUMB Service Learners

1 Adult Community Members

January Events:

- Food Bank Distribution: 1st and 3rd Wednesday Total 61 Units.
- Alliance on Aging monthly visit to Dai Ichi.
- Kids games and crafts each Friday at Hikari avg. 9 kids

Hikari Newsletter February 2022

30 E. Rossi Street, Salinas, CA 93901



Happy Valentine's Month!

February is the month of love; this means it's a perfect time to spend time with your friends and family. Be with those that you care about the most. Be sure to tell them how much you love them and how much they impact your life. You never know how much it can mean to them and how it can change their day.

Valentine's day isn't just about being with a partner, it is about being with people or things that make you happy and feel love. This month is a good month to spend time doing what you love. Maybe it's something like playing bingo, dancing, or listening to music. Anything that brings you happiness is good. Because being happy lowers your blood pressure, it improves your immune system, it can even improve your sleep. Your overall health will improve. Let Valentine's Day be a day that you share love with your friends or family. You can be the one to help improve their life. Buy flowers for yourself or someone else. Nothing is more important than you are today. And let the month of February remind you that joy and happiness is for everyone. Go and surround yourself with people you love and do activities that make you happy. "The greatest happiness of life is the conviction that we are loved; loved for ourselves, or rather, loved in spite of ourselves."

-Victor Hugo

CSUMBstudent,Briella.VH.



Avocado Orange Salad

Ingredients

5-6 oz arugula
1 blood orange peeled and sliced
1 orange peeled and sliced
1 grapefruit peeled and sliced
1 avocado peeled and sliced
¼ cup parmesan shaved
Lemon dressing
1/3 cup lemon juice
2 tbsp honey
2 tbsp olive oil
1 tsp salt

Instructions

1. Prepare salad ingredients
2. Add ingredients for lemon dressing into a jar with a lid.
3. In a large bowl, add arugula, then top with sliced fruits, and avocados. Sprinkle with parmesan cheese.
4. Serve salad with dressing on the side. Enjoy!

joyousapron.com



Hikari

Activity Schedule

- **Mondays & Tuesdays**
3pm-6pm Homework help
- **1st and 3rd Wednesday**
Food Bank 2pm-4pm
2/2 & 16/2022
- **2/28/2022 Alliance on Aging**
@ Dai Ichi Village
- **Friday's Kids Activities**
3pm-6pm



Dai Ichi Village Manager, Hope (831)
754-8862

hrangel@hamonterey.org

Caretaker, Vicky

(831) 500-4068

Resident Services, Brielle

(831) 776-1896

rscdai-ichivillage@hdcmonterey.org

Maintenance Office

(831) 771-0531

HACM Main Office:

(831) 775-5000

Emergency Number:

911

SPD Non-Emergency:

(831) 758-7321

Hikari Newsletter February 2022

30 E. Rossi Street, Salinas, CA 93901



¡Feliz mes de San Valentín!

Febrero es el mes del amor; esto significa que es un momento perfecto para pasar tiempo con sus amigos y familiares. Estar con los que más te importan. Asegúrate de decirles cuánto los amas y cuánto impactan en tu vida. Nunca se sabe cuánto puede significar para ellos y cómo puede cambiar su día. El día de los enamorados no se trata solo de estar en pareja, se trata de estar con personas o cosas que te hacen feliz y sentir amor. Este mes es un buen mes para pasar tiempo haciendo lo que amas. Tal vez sea algo como jugar bingo, bailar o escuchar música. Cualquier cosa que te traiga felicidad es buena. Porque ser feliz reduce tu presión arterial, mejora tu sistema inmunológico, incluso puede mejorar tu sueño. Tu salud en general mejorará. Deje que el Día de San Valentín sea un día en el que comparta el amor con sus amigos o familiares. Usted puede ser el que ayude a mejorar su vida. Compra flores para ti o para otra persona. Nada es más importante que tú hoy. Y que el mes de febrero te recuerde que la alegría y la felicidad es para todos. Ve y rodeate de las personas que amas y haz actividades que te hagan feliz. "La mayor felicidad de la vida es la convicción de que somos amados; amados por nosotros mismos, o mejor dicho, amados a pesar de nosotros mismos".

-Victor Hugo

CSUMBstudent,Briella.VH.



Ensalada De Aguacate Y Naranja

Ingredientes

5-6 oz de rúcula
1 naranja sanguina pelada y en rodajas
1 naranja pelada y en rodajas
1 toronja pelada y en rodajas
1 aguacate pelado y en rodajas
¼ taza de queso parmesano rallado

Aderezo de limón

1/3 taza de jugo de limón
2 cucharadas de miel
2 cucharadas de aceite de oliva
1 cucharadita de sal

Instructions

1. Prepare los ingredientes de la ensalada.
2. Agregue los ingredientes para el aderezo de limón en un frasco con tapa.
3. En un tazón grande, agregue rúcula, luego cubra con frutas en rodajas y aguacates. Espolvorear con queso parmesano.
4. Sirva la ensalada con aderezo a un lado.
¡Disfrutar!

joyousapron.com



Hikari Activity Schedule

- **Lunes & Martes**
3pm-6pm Ayuda con tarea
- **1st and 3rd Miercoles**
Food Bank 2pm-4pm
2/2 & 16/2022
- **2/28/2022 Alliance on Aging**
11:30am-1pm
@ Dai Ichi Village
- **Viernes actividades para niños**
3pm-6pm



Dai Ichi Village Manger, Hope

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Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1. Happy Chinese New Year of the Tiger!! Homework Help 3-6 pm	2. Food Bank 2pm At Hikari Apartments (1 st and 3 rd Wednesday)	3.	4. Hikari Activities for Kids 3-6 pm HACM offices closed.	5.
2.	3. Homework Help 3-6 pm	4. Homework Help 3-6 pm	5.	6.	7. Hikari Activities for Kids 3-6 pm	12.
9.	10. Homework Help 3-6 pm	11. Homework Help 3-6 pm	12. Food Bank 2pm At Hikari Apartments (1 st and 3 rd Wednesday)	13.	14. Hikari Activities for Kids 3-6 pm HACM offices closed.	19.
16.	17. Homework Help 3-6 pm	18. Homework Help 3-6 pm	19.	20.	21. Hikari Activities for Kids 3-6 pm	26.
27.	28. Homework Help 3-6 pm					

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Dai Ichi Village February 2022

30 E. Rossi Street, Salinas, CA 93901



Year of the Tiger

February 1st is the Chinese New Year. It begins the year of the water tiger. Predictions say it won't be a dull year. Be prepared for situations to turn on a dime. Quickly, things may change in personal relationships, career developments, and on large scale political unrest. In the tiger's story he was easily paced to win the race and be first to cross the finish line. However, the river's current was very strong where he began to cross. His struggle took him downstream a bit where he was able to free himself from the current and cross the finish line in 3rd place. The water element of this year is connected to emotions. Water is the strongest element because it can go around any obstacle. Years that are under the water sign tend to be years of agility and eloquence. Some zodiac signs may experience wonderful luck this year and others may easily get burned. This will be a test of our ability to cope. Remember to breathe deeply. Center yourself and be mindful of your world. When making life decisions do so in a way that you will succeed. Remember, the tiger's zodiac story is one of strength, getting rid of evils, and braveness. Channel your inner tiger and have a successful year!



Sesame Green Beans

Ingredients

1 lb green beans
(trim ends)
1 tsp fine sea salt
1 tbsp dark soy
2 tbsp fresh ginger
2 cloves garlic, minced
2 tsp sugar 1 tsp
ground pepper fresh
ground
1 tbsp water
½ tsp crushed red
flakes
sesame seeds

Instructions

1. Blanch green beans and drain
2. Whisk together ingredients
3. Heat sauce, stir 3 min.
4. Garnish with sesame seeds.

savoriyexperiments.com

REMINDER!!



We are a NO
SMOKING property. Be
considerate of others.



Activity Schedule

2/1/2022 Activities 11:30 am
2/2/2022 Food Bank 2:00 pm
2/3/2022 Activities 11:30 am 2/7/2022
Activities 11:30 am
**2/9/2022 February Birthday Lunch
@12:00pm**
2/11/2022 Activities 11:30 am
2/15/2022 Activities 11:30 am
2/16/2022 Food Bank 2-4pm
2/17/2022 Activities 11:30 am 2/21/2022
Activities 11:30 pm 2/23/2022 Activities
11:30 am 2/25/2022 Activities 11:30 am
**2/28/2022 Alliance on Aging 11:30am-
1pm**



Dai Ichi Village Manager, Hope
(831) 754-8862

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Dai Ichi Village February 2022

30 E. Rossi Street, Salinas, CA 93901



¡Año del Tigre!

El 1 de febrero es el Año Nuevo chino. Comienza el año del tigre de agua. Las predicciones dicen que no será un año aburrido. Esté preparado para que las situaciones se conviertan en una moneda de diez centavos.

Rápidamente, las cosas pueden cambiar en las relaciones personales, el desarrollo profesional y los disturbios políticos a gran escala. En la historia del tigre, se le facilitó el ritmo para ganar la carrera y ser el primero en cruzar la línea de meta. Sin embargo, la corriente del río era muy fuerte donde comenzó a cruzar. Su lucha lo llevó un poco río abajo donde pudo liberarse de la corriente y cruzar la línea de meta en 3er lugar. El elemento agua de este año está conectado a las emociones. El agua es el elemento más fuerte porque puede sortear cualquier obstáculo. Los años que están bajo el signo del agua suelen ser años de agilidad y elocuencia. Algunos signos del zodiaco pueden experimentar una suerte maravillosa este año y otros pueden quemarse fácilmente. Esta será una prueba de nuestra capacidad para hacer frente. Recuerda respirar profundamente. Céntrate y sé consciente de tu mundo. Cuando tome decisiones de vida, hágalo de manera que tenga éxito. Recuerda, la historia del zodiaco del tigre es de fuerza, de librarse de los males y de valentía. ¡Canaliza tu tigre interior y ten un año exitoso!



Judías verdes con sésamo

Ingredientes

- 1 libra de judías verdes (recortar los extremos)
- 1 cucharadita de sal marina fina
- 1 cucharada de soja oscura
- 2 cucharadas de jengibre fresco
- 2 dientes de ajo picados
- 2 cucharaditas de azúcar
- 1 cucharadita de pimienta molida fresca
- 1 cucharada de agua
- ½ cucharadita de hojuelas rojas trituradas
- semillas de sésamo

Instructions

1. Blanquear las judías verdes escurrir
2. Batir los ingredientes
3. Calentar la salsa, revolver 3 min.
4. Adorne con semillas de sésamo.

savoryexperiments.com

REMINDER!!



We are a NO SMOKING property. Be considerate of others.



Dai Ichi Village Activity Schedule

2/1/2022 Activities 11:30 am
2/2/2022 Food Bank 2:00 pm
2/3/2022 Activities 11:30 am 2/7/2022 Activities 11:30 am
2/9/2022 February Birthday Lunch @12:00pm
2/11/2022 Activities 11:30 am
2/15/2022 Activities 11:30 am
2/16/2022 Food Bank 2-4pm
2/17/2022 Activities 11:30 am 2/21/2022 Activities 11:30 pm
2/23/2022 Activities 11:30 am 2/25/2022 Activities 11:30 am
2/28/2022 Alliance on Aging 11:30am-1pm



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Emergency Number:

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SPD Non-Emergency:

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Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1. 11:30 am Activities in the Community Room	2. Food bank 2pm At Hikari Apartments (1st and 3rd Wednesday)	3. 11:30 am Activities in the Community Room	4.	5.
6.	7. 11:30 am Activities in the Community Room	8.	9. 12:00 pm February Birthday Lunch and Games	10.	11. 11:30 am Activities in the Community Room HACM offices closed.	12.
13.	14.	15. 11:30 am Activities in the Community Room	16. Food bank 2pm At Hikari Apartments (1st and 3rd Wednesday)	17. 11:30 am Activities in the Community Room	18.	19.
20.	21. 11:30 am Activities in the Community Room	22.	23. 11:30 am Activities in the Community Room	24.	25. 11:30 am Activities in the Community Room HACM offices closed.	26.
27.	28. Alliance on Aging Visit 11:30 am-1pm Activities in the Community Room @1pm					

Monterey Street & Benito Street

Property Owner: Monterey County Housing Authority Development Corporation

Property Management Company: John Stewart Company

Director of Social Services: Maria Murillo, Yazmin Mendez

Period Beginning

Jan 01, 2022

Period Ending

Jan 31, 2022

Special Note:

As the state COVID-19 guidelines have shifted and social distancing requirements have been removed, LifeSTEPS is transitioning from an adapted service delivery model to full service delivery onsite for in-person resident services. LifeSTEPS will work collaboratively with property management and owners through the transition to full service delivery onsite. At this time, no open food events will be sponsored by LifeSTEPS staff; only "grab and go" items or sealed/contained food items. If you have any questions, please reach out to your LifeSTEPS Regional Director of Social Services.

Administrative Comments

During this reporting period, LifeSTEPS observed the Martin Luther King Jr. holiday on January 17th. Due to staffing changes, After School program and service hours were reduced and will be made up in subsequent reporting periods.

DSS Site Visits

Jan 20, 2022

Additional Services and Education

Date	Topic	Participants	Hours
Resident Meetings			
Jan 20, 2022	Community Meeting: Meet and Greet	46	2.00
Subtotal for Resident Meetings		46	2.00

Totals 46 2.00

After School Program

LifeSTEPS provides an after school program that provides a safe, caring, and academically challenging environment in which children may develop their self-esteem, creativity, learning and social skills through the use of age-appropriate activities and materials. The children concentrate on homework and academics for the first portion of each meeting. After completion of homework, the children participate in activities from the LifeSTEPS' After School Program Curriculum.

Week Ending Date	Activities from LifeSTEPS Curriculum		Participants for Week	Class Hours for Week
Jan 21, 2022	Art Activities	Homework	5	3.00

Totals 5 3.00

Individualized Case Management Services

Date	Topic	Residents	Hours
Jan 20, 2022	Rental	2	1.25
Jan 20, 2022	Healthy Lifestyles	10	2.50

Totals 12 3.75

Social Service Coordination

Date	Administration Type	Hours
Jan 12, 2022	Service Coordination Administration	3.00
Jan 13, 2022	Service Coordination Administration	3.25

Total 6.25

Community Building Enrichment Activities

Date	Event	Participants	Hours
Jan 20, 2022	Holiday: MLK Goodie Bags	17	1.50
Jan 20, 2022	Crafts: Arts and Crafts	5	0.50

Totals 22 2.00

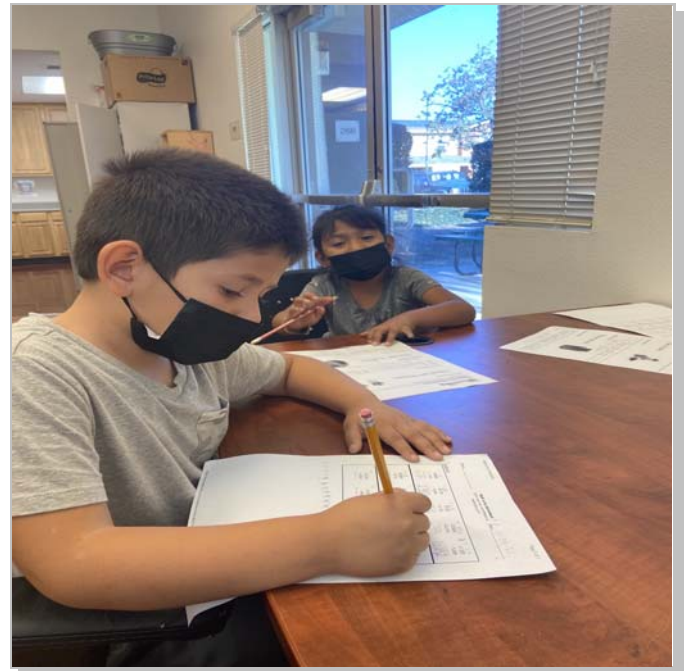
Percent of units served during the past 12 months: 86.7%

Resident Services in Action



Arts and Crafts

Jan 20, 2022



ASP

Jan 20, 2022

Jocelyn Arteaga
Director of Social Services
408-401-9364



Monterey/Benito

Thursday, February 3

DSS Availability:
9:00am-5:00 pm

**Class: Healthy Body-
Exercise Your Way**
12:00pm

February Birthday Social
2:00pm



Thursday, February 10

DSS Availability:
9:00am-5:00 pm

**Class: Stretch Your
Dollar- Tax Prep**
12:00pm

HEAP Workshop
Need help paying for utility
bill? See if you qualify for
assistance.
2:00pm

Thursday, February 17

DSS Availability:
9:00am-5:00 pm

COVID19 Updates
Need help making an
appointment online? Come
and get updates.
12:00pm

**Valentine's Day Goodie
Bags**
2:00pm

♥HAPPY
Valentine's
DAY♥

Thursday, February 24

DSS Availability:
9:00am-5:00 pm

**Class: Healthy Body- The
Easy Way to Get 5 a Day**
12:00pm

Resume Workshop
Need help creating a resume?
Completing applications
online? Stop by the office!
2:00pm



For assistance, contact Jocelyn Arteaga 408-401-9364

Resident Message Line: 855-395-4463

Reminder:

LifeSTEPS will be closed
Monday, February 21.

Empowerment. Impact. Community.
One STEP at a time.

Attention!

Please drop off Rent **PAYMENTS** and uncompleted Annual **Certifications** paperwork in the drop box at the office. Make sure that money orders & or checks have your unit number to receive your receipt.

¡Atención!

Deje **PAGOS** de Renta y Papeles de certificaciones anuales en el buzón de la oficina. Asegúrese de que los giros postales o cheques tengan su número de unidad para recibir su recibo.



After-hours Emergencies:

Soledad Police

Emergency TEL: **911**

Non-emergency TEL: 831-755-5111

Poison Control

1-800-222-1222

PG&E

1-800-PGE-5000

Monterey Street Affordable

266 First Street
Soledad CA 93960
(831) 678- 2494

Office Hours

Monday-Friday

9:00AM-4:30PM

Closed for Lunch: 12-1PM



February 21

President's Day

February

2022

Community Resources in Monterey County

C.E.T. (831) 678-0448

Catholic Charities (831) 422-0602

Emergency Rental Assistance:
Asistencia de Renta (831) 223-5178

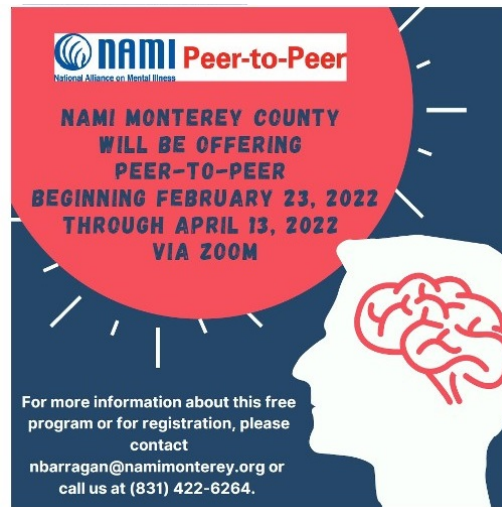
Housing Resource Center:
(831) 424-9186

Child Abuse: 831-755-4661


Adult Protective Services:
1-800-510-2020

YWCA (Domestic Violence):
831-372-6300 or 831-757-1001

United Way: Dial 211
Toll-free telephone number to connect callers with trained referral specialists in the area.




SOLEDAD REC CENTER
Call for rate info and hours:
678-3745
Programs at the Rec
*Girls Softball *Swim lessons
HIRING FOR ALL POSITIONS!

 **Soledad Community Center**
560 Walker Dr., Soledad CA
*Bingo Nights-Starts Feb 1, every Tues
*Soap Making-Feb 14
Contact 223-5250 for rates

Life STEPS - Life Skills Training
& Educational Programs
Thursdays: Jocelyn Arteaga

Soledad School District
February 14: Lincoln's Birthday
February 21: President' Day




Books to choose
From located outside

Offering Curbside
pick up Tues-Sat
9am-4pm

if you need a
specific title call
386-6890 to
schedule pick up.

Rippling River

Property Owner: Monterey County Housing Authority Development Corporation

Property Management Company: John Stewart Company

Director of Social Services: Maria Murillo, Yazmin Mendez

Period Beginning

Jan 01, 2022

Period Ending

Jan 31, 2022

Special Note:

As the state COVID-19 guidelines have shifted and social distancing requirements have been removed, LifeSTEPS is transitioning from an adapted service delivery model to full service delivery onsite for in-person resident services. LifeSTEPS will work collaboratively with property management and owners through the transition to full service delivery onsite. At this time, no open food events will be sponsored by LifeSTEPS staff; only "grab and go" items or sealed/contained food items. If you have any questions, please reach out to your LifeSTEPS Regional Director of Social Services.

Administrative Comments

During this reporting period, LifeSTEPS observed the Martin Luther King Jr. holiday on January 17th. Due to Director of Social Services recruitment, service hours were reduced and will be made up in subsequent reporting periods.

DSS Site Visits

Jan 07, 2022

Jan 14, 2022

Jan 21, 2022

Educational Classes

Depending on the needs and interests of the members of each community, LifeSTEPS provides a wide variety of on-site educational opportunities. LifeSTEPS has established a proprietary curriculum for three-month classes in core areas. Class preparation time is reflected in the staff hours.

Date	Class Title	Participants	Hours
Jan 07, 2022	Healthy Lifestyles 2022 (Senior): New Year, New You, New Habits	14	0.25
Jan 14, 2022	Healthy Lifestyles 2022 (Senior): Stress Less in 2022 with Healthy Boundaries	16	0.25

Totals 30 0.50

Additional Services and Education

Date	Topic	Participants	Hours
Health and Wellness			
Jan 07, 2022	Food Distribution	23	3.00
Jan 21, 2022	Food Distribution	22	3.00
Subtotal for Health and Wellness		45	6.00
Resident Meetings			
Jan 14, 2022	Community Meeting: Meet and Greet	38	2.00
Subtotal for Resident Meetings		38	2.00

Totals 83 8.00

Individualized Case Management Services

Date	Topic	Residents	Hours
Jan 07, 2022	Healthy Lifestyles	14	3.50
Jan 14, 2022	Healthy Lifestyles	16	4.00

Date	Topic	Residents	Hours
Jan 21, 2022	Rental	1	0.75
Jan 21, 2022	Coping Skills/Emotional Support	1	0.50

Totals 32 8.75

Social Service Coordination

Date	Administration Type	Hours
Jan 14, 2022	Service Coordination Administration	1.25
Jan 21, 2022	Service Coordination Administration	2.00

Total 3.25

Donations

Date	Donor	Item Donated	Value
Jan 07, 2022	Food Bank of Monterey	Food Commodities	\$184.00
Jan 21, 2022	Food Bank of Monterey	Food Commodities	\$176.00

Total \$ 360.00

Percent of units served during the past 12 months: 98.7%

Resident Services in Action



Food Distribution

Jan 07, 2022



Meet and Greet

Jan 14, 2022

Jocelyn Arteaga
Director of Social Services
408-401-9364



Rippling River

Friday, February 4

DSS Availability:
9:00 am – 5:00 pm

Food Delivery

Come pick up groceries!
10:00 am



**Class: Healthy Body-
Exercise Your Way**
1:00pm

Friday, February 11

DSS Availability:
9:00 am – 5:00 pm

**Class: Stretch Your
Dollar- Tax Prep**
10:00am

**Valentine's Day Goodie
Bags**
2:00pm

♥HAPPY
Valentine's
DAY♥

Friday, February 18

DSS Availability:
9:00 am – 5:00 pm

Food Delivery

Come pick up groceries!
10:00 am



COVID19 Updates
Need help making an
appointment online? Come
and get updates.
1:00pm

Friday, February 25

DSS Availability:
9:00 am – 5:00 pm

**Class: Healthy Body- The
Easy Way to Get 5 a Day**
10:00am

February Birthday Social
2:00pm



Empowerment. Impact. Community.
One STEP at a time.

For assistance, contact Jocelyn Arteaga 408-401-9364

Resident Message Line: 855-395-4463

Reminder:

LifeSTEPS will be closed
Monday, February 21.

JSCo Monthly Occupancy Summary for HACM Properties										1/31/2022
Property Name	Total Units	Total Units Occupied	Percent Occupied	Total Units Vacant	Security Deposits Received	Apps. in Process	PBS8 Vouchers Residents	HC Vouchers Residents	Apps. on Wait List	Comments
Benito Affordable	70	69	99%	1	1	3	25	0	487	Processing PBV applicants
Benito FLC	73	72	99%	1	0	0	0	0	122	Transfer in process
Fanoe Vista	44	41	93%	3	2	4	44	0	N/A	Unit43 pending inspection to house M Tinoco, Unit #11 processing Raul Garcia & 1 bk up Unit #28 4 appointments scheduled
Monterey Street	52	48	92%	4	2	2	9	3	103	1369 2x1 PBV: Processing: Edgar Arturo 273 4x2 PBV (M/O 11/30/21): Approved by site,Waiting for HA Approval 242 : 3x2 Applicant approved MI date 2/15/22. 230 3x2 : Processing Apps Processing Lourdes Pedraza
Rippling River	79	75	95%	4	0	4	76	0	25	Approved Applicants for units 623, 521 & 517, waiting for HACM approval. Processing applicants for unit 714
Tynan Village	171	169	99%	2	1	1	42	31	1261	(1) 3 BD MR -1 Move In- transfer scheduled 1/14/2021, 1 applicant in process.
Totals	489	474	96%	15	6	14	196	34	1998	

Note: Security Deposits received are from applicants pending approval/move-in.

Compelted Inspections/Audits: Give a narrative (separate page) on findings and corrective measures.

Property	Inspection	Date	Findings Y/N	Comments or corrections	Property	Inspection	Date	Findings Y/N	Comments or Corrections
Benito Affordable	RBC PBV CTCAC HDC				Monterey Street	CTCAC HDC Union Bank PBV			
Benito FLC	HOME RBC Berkedia USDA CTCAC				Rippling River	Berkedia HOME Housing Authority CTCAC Alliant			
Fanoe Vista	Alliant PBV CTCAC Housing Authority				Tynan	CTCAC City of Salinas HACM Alliant HCD			

1/31/2022 Days Vacant		Benito FLC		Benito Affordable		Fanoe Vista		Monterey St		Rippling River		Tynan Village	
unit #	Days Vacant	unit #	Days Vacant	unit #	Days Vacant	unit #	Days Vacant	unit #	Days Vacant	unit #	Days Vacant	unit #	Days Vacant
577	28	257	28	43	81	1369	137	521	49	102C MR	Offline		
				11	31	273	112	517	32	408A	20		
				28	2	242	66	623	17				
						230	63	714	31				

MEMORANDUM

TO: Nora Ruvalcaba, Jose Acosta
Socorro Vasquez and Sandra Rosales

FROM: Edith Alapisco
Administrative Assistant
Property Management

RE: **Weekly Vacate Report**

AS OF: 02/11/22

DISTRIBUTE DATE: 02/11/22

VACANCY REPORT SUMMARY

HDC Properties	# of Units	# of	%Vacant	Days Vacant	Comments
801 - 105/112	70	1	1%	17	1) Pending approval on file
802 - 107/114/119	170	2	1%	39	1) File request 1 Caretakers Unit
803 - 106/108/110/117/118	203	2	1%	88	1) Pending files from Elig. 1) Transfer
804 - 103	30	0	0%	0	
552 - Single Family Homes	9	0	0%	0	
555 - Casanova	48	3	6%	363	2) Prospects 1) PBV Unit
984 - Castroville	54	1	2%	43	1) Pending files from Elig. Specialist
985 - Hacienda 1	53	0	0%	0	
986 - Hacienda 2	46	0	0%	0	
988 - Hacienda 4	41	3	7%	206	3) Pending S8
989 - Hacienda 3	50	0	0%	0	
Total	774	12	2%	756	

HDC VACANCY REPORT 02-11-22

UNIT NO.	CURRENT VACANCIES PROJECT/UNIT ADDRESS	UNIT TYPE	NO. BED	NOTICE DATE	DATE VACATED	DATE TO MAINT.	DATE READY	# DAYS VACANT	OCCUPANT PROJ. NAME	DATE TO HOUSE	Action taken to house unit
	801	PROJECT 1 SOUTH COUNTY RAD									
105		CASA DE ORO									
								Total Days Down	0		
112		LOS OSITOS									
112037	1083 ELM AVE. #19A	D	1	12/08/21	01/25/22	01/25/22		17	Joseph Toy		PENDING APPROVAL ON FILE
								Total Days Down	17		
	802	PROJECT 2 SALINAS FAMILY RAD									
107		44 NATIVIDAD									
								Total Days Down	0		
114		WHEELER									
114030	1511 WHEELER DR. #30	TU	2	12/25/21	01/25/22	01/25/22		17			CARETAKER UNIT
								Total Days Down	17		
119		EL GIN									
119008	350 CASENTINI ST. #8	TU	3	01/06/22	01/20/22	01/31/22		22			FILE RFEQUEST-RECEIVED KEYS 1/31/22
								Total Days Down	22		
	803	PROJECT 3 EAST SALINAS FAMILY RAD									
106/120	106	1415 DEL MONTE, 1025-1039-1058 SANBORN, RIDER, ALAMO, DEL MONTE, D ST., ELKINGTON, MAE, WILLIAMS, WOOD									
								Total Days Down	0		
108/120	108										
								Total Days Down	0		
110/120	110										
110015	1011 E. LAUREL DR. #O	TU	3	12/05/21	01/25/22	02/01/22		17			TRANSFER/OVERHOUSED
								Total Days Down	17		
117/120	117										
								Total Days Down	0		
118/120	118										
118011	24 N. WOOD ST. # D	U	4	11/3/21	12/2/21	12/2/21	12/17/21	71			PENDING FILES FROM ELIGIBILITY
								Total Days Down	71		
103		CASA SANTA LUCIA									
								Total Days Down	0		
	552	SCATTERED SITES									
		ALVIN, ARTHUR, CHEROKEE, HOOVER, LAS CRUCES, SHERMAN , VAN BUREN, COLUSA									
								Total Days Down	0		
	555	CASANOVA									
555121	800 CASANOVA AVE. #121	D	1	07/31/21	07/31/21	09/08/21	10/14/21	195			PROSPECT
555208	800 CASANOVA AVE. #208	U	1	01/12/22	02/06/22			5			PROSPECT
555225	800 CASANOVA AVE. #225	U	1	08/31/21	09/01/21	09/07/21	10/13/21	163	Kathleen Marseguerra		PBV UNIT INTERVIEW
								Total Days Down	363		
	984	FLC CASTROVILLE									
984038	11575 SPEEGLE ST. #101	D	4	12/01/21	12/30/21	12/30/21		43			PENDING FILES FROM JULIO/ELIGIBILITY
								Total Days Down	43		
	985	1 HACIENDAS									
								Total Days Down	0		

HDC VACANCY REPORT 02-11-22

	986	2 HACIENDAS									
						Total Days Down	0				
	988	4 HACIENDAS									
988005	30 E. ROSSI ST. # 112	U	1	11/16/21	11/26/21	11/26/21		77	Cindy Horowitz		PENDING BACKGROUND/PEND. PROCESS
988023	30 E. ROSSI ST. # 307	U	1	01/03/22	01/04/22	01/04/22		38	Rafael Moreno		PENDING BACKGROUND/PEND. PROCESS
988029	30 E. ROSSI ST. # 313	U	1	10/13/21	11/12/21	11/12/21		91	Maria Bailon		PENDING BACKGROUND/PEND. PROCESS
						Total Days Down	206				
UNIT NO.	FUTURE VACANCY UNIT ADDRESS	UNIT TYPE	NO. BED	NOTICE DATE	INITIAL INSPECT	DATE FILES REQUESTED	2ND FILE REQ	VACATE REASON	ACTION TAKEN TO HOUSE UNIT		
118008	24 N. WOOD ST. # A	D	4	11/01/21		11/3/21		O			VAWA
118038	1012 N. SANBORN RD. # F	TU	3	11/01/21		11/3/21		O			VAWA
118045	312 WILLIAMS RD. APT. B	U	4	01/01/22		11/3/21		O			TRANSFER OVERHOUSED
984001	11285 SEYMOUR ST. #102	D	4	01/14/22				O			OVER INCOME
UNIT	EVICCTIONS	UNIT	NO.	DATE							
114069	1515 WHEELER DR. #11	TU	2								FILE GIVEN TO SUPERVISOR FOR REVIEW
118010	24 N. WOOD ST. APT. C	U	4	09/02/21							
119005	350 CASENTINI ST. #5	TU	3	11/29/21							FILE REQUEST
984042	11555 SPEEGLE ST. #101	D	4	11/16/20				O	Monica Sanchez		NO AG INCOME/WAITLIST PROCESS
NO.	OUT OF OCCUPANCY ADDRESS	UNIT TYPE	NO. BED	NOTICE DATE	OOO DATE	DATE READY	FILE REQ DATE		ACTION TAKEN TO HOUSE UNIT		
H =	Hearing impaired feature compliant							M =	Moving out of town/State		
U =	Upstairs Unit							V =	Vacating		
D =	Downstairs Unit							F =	Moving with Family		
TU =	Townhome with all bedrooms upstairs							O =	Specify		
TD =	Townhome with 1bd, 1bath downstairs							R =	RAD		

OAKPARK 1 & 2 TENANT SERVICES
January 2022

- Managed free fruits/vegetables/commodities distribution for Oak Park families from Food Bank
- Provided YouthWorks job skills program for teens
- Provided mentoring by phone for YW graduates
- Wrote college letters of recommendation for high school seniors
- Created & delivered art kits to elementary school students
- Provided consistent support by phone to several families with children in hospital
- Hosted Cuesta College ESL classes 2 days a week – including childcare
- Provided information to families as to mobile vaccine clinics & testing sites

DAILY PARTICIPATION IN YOUTH ACTIVITIES:

Youth Activities – 38 Participation – 68 OP1 16 OP2

February 2022

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
	1 4:00 YouthWorks 4:30 YW Farming	2 9:00 ESL 4:00 YouthWorks	3 4:00 YouthWorks 4:30 YW Farming	4 4:30 YW Farming	5	6
7 9:00 ESL 3:30 YouthWorks 4:30 YW Farming	8 4:00 YouthWorks 4:30 YW Farming	9 9:00 ESL 4:00 YouthWorks	10 4:00 YouthWorks 4:30 YW Farming	11 1:30 Food Distribution 4:00 Art Kits Distribution 4:30 YW Farming	12	13
14 9:00 ESL 3:30 YouthWorks 4:30 YW Farming	15 4:00 YouthWorks 4:30 YW Farming	16 9:00 ESL 4:00 YouthWorks	17 4:00 YouthWorks 4:30 YW Farming	18 4:30 YW Farming	19	20
21 3:30 YouthWorks 4:30 YW Farming	22 4:00 YouthWorks 4:30 YW Farming	23 9:00 ESL 4:00 YouthWorks	24 4:00 YouthWorks 4:30 YW Farming	25 1:30 Food Distribution 4:30 YW Farming	26 8:00 Mex Consulate	27 8:00 Mexican Consulate
28 9:00 ESL 3:30 YouthWorks 4:30 YW Farming						

JSCo & HACM Monthly Management Meeting Agenda

Monday, February 28, 2021

6:00 PM

BENITO AFFORDABLE/FLC

1. Vacancy:
 - a. Benito Affordable has 1 Vacant
 - b. Benito FLC has 1 Vacant
2. Audits Pending
 - a. Annual Owner Certification (AOC) and Property Ownership Profile (POP) is being completed by RM. Part 2- AOE to be prepared by HACM.
 - b. HACM file audit submission- Completed
3. Resident Services: Services still limited, not fully active
 - a. JSCo will provide oversight and collaboration in delivering services to residents.
4. Capital Improvement/ maintenance
 - a. Nothing Major pending

MONTEREY AFFORDABLE

1. Vacancy:
 - a. 4 vacant units
2. Reporting & Audits Pending
 - a. Annual Owner Certification (AOC) and Property Ownership Profile (POP) is being completed by RM. Part 2- AOE- by HACM
 - b. HACM file audit submission- Completed
3. Resident Services: Services still limited, not fully active.
 - a. Life Steps still not fully active with the afterschool program.
 - b. JSCo will provide oversight and collaboration in delivering services to residents.
4. Capital Improvement/ maintenance
 - a. JSCo staff updating estimates and proposals for failed Window replacement
 - b. JSCo staff updating estimates and proposals for Surveillance Cameras.

RIPPLING RIVER

1. Vacancy:
 - a. 4 vacant units, 2 RA approved Transfers
2. Reporting & Audits Pending
 - a. Annual Owner Certification (AOC) and Property Ownership Profile (POP) is being completed by RM. Part 2- AOE by HACM

- b. HACM file audit submission- Pending
- 3. Resident Services:
 - a. Life steps-on site on Fridays; available to meet with residents.
- 4. Capital Improvement/ maintenance
 - a. Elevator in need of major service.
 - b. RM and Fred Quitevis(HDC) working with Thyseen Krupp and KONE for diagnostics and proposals.

FANOE VISTA APARTMENT

- 1. Vacancy:
 - a. 2 vacant unit
- 2. Reporting & Audits Pending
 - a. Annual Owner Certification (AOC) and Property Ownership Profile (POP) is being completed by RM. Part 2- AOE by HACM.
 - b. HACM file audit submission- Completed
- 3. Resident Services: Services still limited, New Life steps contract signed, anticipated start date April 1.2022. JSco will provide oversight and collaboration in delivering services to residents.
- 4. Capital Improvements/ maintenance
 - a. Nothing Major pending

TYNAN VILLAGE APARMTNETS

- 1. Vacancy:
 - a. 2 vacant unit
- 2. Reporting & Audits Pending
 - a. Annual Owner Certification (AOC) and Property Ownership Profile (POP) is being completed by RM. Part 2- AOE by HACM
 - b. HACM file audit submission- Completed
- 3. Resident Services: Currently unavailable due to COVID-19 restrictions

MEMORANDUM

TO: Board of Commissioners

THRU: Tory Gunsolly
Interim Executive Director

FROM: Jose Acosta
Asset Manager

RE: **Property Management Report**

DATE: February 7, 2022



Highlights:

Inspections:

- Concrete repairs for property 802-114 (Northridge Plaza) were approved and contractor is completing all the repairs and clean up on 2/8/22.
- Resident Services coordinator proposal has been accepted, approved, and sent to life steps. Their representative will be providing a copy of the fully executed contract to HACM by 2/8/22.

RAD Sites (Formerly Public Housing):

801 South County RAD 1 vacancy
 802 Salinas Family RAD 2 vacancies
 803 East Salinas Family RAD 2 vacancies
 804 Gonzales Family RAD 0 vacancies

All RAD vouchers are up to date.

Due to recent increase in COVID cases the site offices, community rooms and playgrounds are still closed to the public. PM will work with the interim ED to develop a plan to start opening the offices and community rooms.

MOR for property 803 will be completed by the HUD auditor over a two-day period. The auditor will be on-site on 2/10/22 and 2/11/2022. Files are ready for the review and maintenance is diligently inspecting the exterior of the properties to ensure the properties are ready for the inspection.

PM has started the mass annual recertification process for the RAD properties. Managers have sent out all notices and documents necessary to complete the annual recertification. The deadline to complete all recertification is 4/30/2022.

PM has started working on OCAFs for the RAD properties, which will need to be submitted by the end of February 2022 to have the OCAFs approved prior to April 30, 2022.

PM has completed the welfare exemptions for all RAD properties, the welfare exemptions have been sent to the appropriate parties for review and approval as they need to be submitted to the county before February 15th, 2022.

PM will be completing the Annual Owner Certification (AOC) and Property Ownership Profile (POP) and will be submitting these documents to HDC for review and once approved the documents will be submitted to TCAC.

PM will be working on completing the spectrum demographic reporting which is due April 30th.

KCMC:

The King City Migrant Center has 78 vacancies.

Property management has started the leasing procedures for the King City Migrant Center. Applications and interview packets have been mailed to interested parties. Manager has already received applications from the returning residents as they get priority. Applications for all other applicants will be accepted starting February 15th. Currently, the Migrant Center is getting ready for opening day, which is scheduled for May 3rd, 2022.

PM has been awarded 1.8 million dollars for rehabilitation of this project. These funds will be used to complete, much needed repairs and updates at the migrant center. PM is currently engaging local contractors to obtain bids for the work that needs to be completed at the center. Once the bids are received, they will be presented to the Interim ED and management team for review.

Portola Vista:

Portola Vista has 1 vacancy

Utility analysis for Portola Vista was completed and sent to the contract administrator (CAHI). Analysis was returned as incomplete because the contract administrator requires 12-month utility history and the analysis only used 11 months. PG&E has been very slow in providing all the data needed for this analysis, currently the vendor assisting with the utility analysis is unable to complete a revised report until all necessary data is received from PG&E.

PM is working on the welfare exemptions for Portola Vista, but we are pending the organizational clearance form needed to submit the welfare exemption. PM will try to obtain the necessary documents in order to submit the welfare exemption as it needs to be submitted to the county before February 15th, 2022.

Haciendas I:

Haciendas I has 0 vacancies

Lifesteps is currently replacing their representative at this site, we have been informed a new representative will be in-place as soon as possible.

PM has completed the welfare exemptions for Haciendas I, the welfare exemptions have been sent to the appropriate parties for review and approval as they need to be submitted to the county before February 15th, 2022.

PM will be completing the Annual Owner Certification (AOC) and Property Ownership Profile (POP) and will be submitting these documents to HDC for review and once approved the documents will be submitted to TCAC.

PM will be working on completing the spectrum demographic reporting which is due April 30th.

Haciendas II:

Haciendas II has 0 vacancies

Management is currently completing annual recertifications for this site, the annual recertifications are due February 28th.

Lifesteps is currently replacing their representative at this site, we have been informed a new representative will be in-place as soon as possible.

PM has completed the welfare exemptions for Haciendas II, the welfare exemptions have been sent to the appropriate parties for review and approval as they need to be submitted to the county before February 15th, 2022.

PM will be completing the Annual Owner Certification (AOC) and Property Ownership Profile (POP) and will be submitting these documents to HDC for review and once approved the documents will be submitted to TCAC.

PM will be working on completing the spectrum demographic reporting which is due April 30th.

Haciendas III:

Haciendas III has 0 vacancies

PM has completed the welfare exemptions for Haciendas III, the welfare exemptions have been sent to the appropriate parties for review and approval as they need to be submitted to the county before February 15th, 2022.

PM will be completing the Annual Owner Certification (AOC) and Property Ownership Profile (POP) and will be submitting these documents to HDC for review and once approved the documents will be submitted to TCAC.

PM will be working on completing the spectrum demographic reporting which is due April 30th.

Resident services are still limited and not fully active. PM will be meeting with HDC representatives on February 9th, to discuss these services for this site.

Haciendas IV:

Haciendas IV has 3 vacancies

PM has completed the welfare exemptions for Haciendas III, the welfare exemptions have been sent to the appropriate parties for review and approval as they need to be submitted to the county before February 15th, 2022.

PM will be completing the Annual Owner Certification (AOC) and Property Ownership Profile (POP) and will be submitting these documents to HDC for review and once approved the documents will be submitted to TCAC.

PM will be working on completing the spectrum demographic reporting which is due April 30th.

Resident services are still limited and not fully active. PM will be meeting with HDC representatives on February 9th, to discuss these services for this site.

Castroville:

Castroville has 1 vacancy.

Annual recertifications for this site are currently being completed.

Finance is working on posting the RA payments for this property. The property set up for this site as Rural Development has been completed and only pending the posting of the RA.

Resident Services coordinator proposal has been accepted, approved, and sent to life steps. Their representative will be providing a copy of the fully executed contract to HACM by 2/8/22.

TCAC response for the audit completed in December 2021 was received. PM is working on correcting the findings. The corrections are due March 14th, PM will be providing the corrections to supervisor for review by the February 25th. Once reviewed the corrections will be submitted to TCAC.

PDM:

PM met with the Homeless Coalition to discuss the intake and eligibility process for PDM and ensure the program is serving the population the program is intended for. PM and the Homeless Coalition agreed to have a meeting with all parties involved to ensure everyone is completing their process and following all regulations. PM also suggested a retraining of all staff including the property manager, sun street staff and PM supervisors to ensure there is clarity on the process.

PM continues to work with the homeless coalition and sun street to expedite the leasing process. PM is requesting ten referrals a week.

PDM has 29 vacancies, out of these 29 vacant units, 1 is out of occupancy, we have 10 units that are ready to be leased and 18 units are being worked on by maintenance. Management is pending additional referrals from Sun Street, once referrals received PM will start eligibility process.

New Hires:

None

Wait Lists:

Closed

Evictions

PDM has 4 pending evictions.

Haciendas III has 1 pending eviction.

803 has 1 pending eviction.

HDC

The overall occupancy rate for the RAD sites is currently 99%.

The overall vacancy rate for HDC properties not including RAD is currently 1%

HACM

The occupancy rate for HACM properties and FLC's combined is 96%. This number fluctuates due to the high number of vacancies at PDM. HACM is working with Sun Street to try and speed up the applicant process so that we can fill the vacancies more efficiently.

Waitlist information by Site for Vacant Units as of 2/7/22

East Salinas RAD (Closed)	621
Salinas Family RAD (Closed)	716
Gonzales Family RAD (Closed only 5 bd list open)	951
South County RAD (closed)	378
Farm Labor Center (Open)	364
Oak Grove (Closed)	306
Montecito/Watson (Closed)	501
Pueblo Del Mar (Referrals only applicants in process)	0
One Hacienda (Closed)	1580
Two Hacienda (Closed)	1655
Three Hacienda (Closed)	497
Hacienda four (Closed)	0
Total	7569

Vacancy report summary

<u>HDC properties</u>	<u># of units</u>	<u># of Vacancies</u>	<u>% Vacant</u>
214 – Montecito/Watson	13	0	0%
552 Single Family Homes	9	0	0%
801 – 105/112	70	1	1%
802 – 107/114/119	170	2	1%
803 – 106/108/110/117/118	203	2	1%
804 – 103	30	0	0%
985 – Haciendas 1	53	0	0%
986 – Haciendas 2	46	0	0%
989 – Haciendas 3	50	0	0%
988 – Haciendas 4	41	3	7%
984 – Castroville	54	1	2%
212 – Portola Vista	64	1	2%

Vacant Units by site

801 South County RAD

- 1083 Elm Ave # 19A date vacated 1/25/22 days vacant 13

802 Salinas Family RAD

- 350 Casentini # 8 date vacated 1/19/22 days vacant 19
- 1511 Wheeler # 30 date vacated 1/25/22 days vacant 13Caretaker unit

803 East Salinas Family RAD:

- 24 N. Wood St # D date vacated 12/2/21 days vacant 67
- 1011 E Laurel Dr # O date vacated 1/25/22 days vacant 13

Haciendas IV

- 30 E Rossi St # 313 date vacated 11/12/21 days vacant 87
- 30 E Rossi St # 307 date vacated 1/4/22 days vacant 34
- 30 E Rossi St #112 date vacated 11/26/21 days vacant 73

Castroville

- 11575 Speegle St #101 date vacated 12/31/21 days vacant 38

Portola Vista

- 20 Del Monte Ave #401 date vacated 1/31/22 days vacant 7